

Papakeechee Protective Association (PPA) Board Meeting

President, Pat Ebetino called March 13, 2021 PPA Board Meeting to order.

Roll Call:

President	Pat Ebetino	Vice President:	Dave Hewitt
Treasurer:	Sally Whitehead	Secretary:	Candace Wallace

District # 1 Director: Paul Garl	District # 5A Director: Linda Minnick
District # 2 Director: Bernie Ebetino	District # 6 Director: absent
District # 3 Director:	District # 7 Director: Sherry Doherty
District # 4 Director: Steve Herendeen	District # 8-9 Director: Terry Radtke
District # 5 Director: Dave Floyd	

Guests:

Joyce Arleen Corson – District 1

Calendar:

March:

- Establish Harvester and Lake Maintenance program and budget.
- 1st draft of POW WOW by March 30.
- Send copy of Tax Return to Lake City Bank (LCB).
- Review Inventory of Keys.
- Conduct 1st quarter Dam inspection.
- Propose next calendar year's budget.

April:

- Dues and fees are due April 1.
- Complete harvester maintenance.
- POW WOW distributed.
- Review and Approve next calendar year's budget.

May:

- Pay property taxes for year.
- Weed treatment.
- Water quality testing.
- Send list of delinquent property owners to Steve Snyder.

Secretary Report:

Minutes from the February 13, 2021 Board Meeting were distributed via e-mail.

- Corrections to those minutes are as follows:
 - Under Weed Study, fourth bullet the e and we should be lowercase.
 - Under Plaque for Larry, third bullet, one should be on.
 - Under Guest Concerns, Joyce, they should be that.

- Steve Herendeen made a motion to accept the corrected Secretary Report.
- Sherry Doherty seconded the motion.
- Motion carried.

Treasurers Report:

Sally Whitehead provided copies of the February Treasurer Report.

- Operating Fund: **\$109,606.95**

- Steve Herendeen made a motion that we accept the Treasurers Report.
- Paul Garl seconded the motion.
- Motion carried.

- Dues
 - \$30,445 – unpaid.
 - Bernie will send out a reminder email.

Maintenance Report:

- **Wetlands**
 - Arleen sent her report. Waiting to burn the wetlands.

- **Grounds/Lake**
 - Inspection went well.
 - Need to spring clean the east and west dam.
 - Terry is going to reach out to Kellin about getting a contract. Need to get the contract so EEI/Terra Con can come out in May or June.
 - Terry plans on pulling out the other stop log this week which should make us low enough by April 1.
 - Terry is working on getting some round buoys. So, they will be easier to get in and out of the water.

Old Business:

- **POW WOW**
 - Bernie has some minor changes, but it will be out by the end of March.

New Business:

- **April Meeting**
 - Pat and Bernie cannot make it to the meeting on the 10th. It was decided that the meeting will take place on the 17th.

- **Buglers**
 - Arleen sent out a note about buglers for Memorial Day. Bernie was going to put a blurb in the POW WOW.

- **Swans**
 - Consensus from the board was to have Carl with the USDA do a presentation. Candace will reach out to him.
- **Key Inventory**
 - Key inventory was taken.
- **Harvester and Lake Maintenance Program**
 - It is a line item on the budget. Terry - The money is there should something happen.
- **Wetland Program**
 - It is a line item on the budget. Pat asked if Arleen could work on getting a plan to the board.

Guest Concerns:

- **None**

Director Concerns:

Paul Garl – Wondering if Terry was going to work on Promontory? Have Owens do it? What is the road budget? Paul is going to get it re-quoted. Paul would like to retire from the board.

Sally – Angie Wells Candace found her number so she will check into it.

Adjourn:

- Dave Floyd made a motion to adjourn the meeting.
- Steve Herendeen seconded the motion.
- Motion carried.

Meeting Schedule:

- April 17, 9:00 AM – Syracuse Community Center

2021 Goals:

1. Develop 2022 goals and budget.
2. Continue to update existing procedures.
3. File delinquent claims in small claims court through our attorney by June 1.
4. Have lake appearance and weed control in good shape by Memorial Day.
5. Review By-law and covenants. Recommend any changes.
6. Future storage of Files that are off site.
7. Work on developing an Emergency Procedure.
8. Develop a Road Maintenance Plan.
9. Succession Planning for key roles.
10. Determine long term weed removal.

Calendar of Events:

January:

- Member dues & fee notices mailed.
- Send calendar year Financial Statement to Lake City Bank (LCB).

February:

- Set Officers Pay
- Preparation for filing prior year's tax return.

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June:

- Establish nominating committee
- President appoints Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2nd quarter Dam Inspection

July:

- Plan for Annual Meeting

August:

- Annual Meeting.
- Review Insurance coverage.

September:

- Propose goals for next calendar year.
- Conduct 3rd quarter Dam inspection.

October:

- In prep of billing, begin updating lot owner list.

- Finalize next year's Goals.

November:

- In prep of billing, finish updating lot owners list.

December:

- Conduct 4th quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal, review coverage for revisions.