

Papakeechee Protective Association (PPA) Board Meeting

President, Pat Ebetino called February 13, 2021 PPA Board Meeting to order.

Roll Call:

President	Pat Ebetino	Vice President:	Dave Hewitt
Treasurer:	Sally Whitehead	Secretary:	Candace Wallace

District # 1 Director: Paul Garl
District # 2 Director: Bernie Ebetino
District # 3 Director:
District # 4 Director: Steve Herendeen
District # 5 Director: absent

District # 5A Director: Linda Minnick
District # 6 Director: Jim Whitehead
District # 7 Director: Sherry Doherty
District # 8-9 Director: Terry Radtke

Guests:

Joyce Arleen Corson – District 1

Calendar:

January:

- Member dues & fee notices mailed.
- Send calendar year Financial Statement to Lake City Bank (LCB).

February:

- Set Officers Pay
- Preparation for filing prior year's tax return.

March:

- Establish Harvester and Lake Maintenance program and budget.
- 1st draft of POW WOW by March 30.
- Send copy of Tax Return to Lake City Bank (LCB).
- Review Inventory of Keys.
- Conduct 1st quarter Dam inspection.
- Propose next calendar year's budget.

Secretary Report:

Minutes from the November 14, 2020 Board Meeting were distributed via e-mail.

- Corrections to those minutes are as follows:
 - Under Maintenance Report Dam, Lake, Grounds, Dam, Lake Grounds, fourth bullet change the word verge to virgin.
- Steve Herendeen made a motion to accept the corrected Secretary Report.
- Bernie Ebetino seconded the motion.
- Motion carried.

Treasurers Report:

Sally Whitehead provided copies of the November, December and January Treasurer Report. She also provided us with a 2020 Profit & Loss and Cash Flow Analysis.

- Operating Fund: **\$102,512.56**
- Steve Herendeen made a motion that we accept the Treasurers Report.
- Dave Hewitt seconded the motion.
- Motion carried.

Maintenance Report:

- **Wetlands**
 - Arleen sent her report, and she showed the seeds she planted in the wetlands.
- **Dam, Lake and Grounds**
 - The dam inspection is done, and everything was fine
 - EEI is now TerraCon
 - This year is the bi-annual dam inspection. The cost is estimated at \$5,000. They will do the inspection in May or June.
 - Still in the process of working on quotes for the sidewalk.
 - We have had good coverage of ice on the lake.
 - Pat got a call from the Boyles in January regarding not being able to drive on Promontory due to ice. We only pay for snow removal. Regarding plowing Bernie believes that we should plow Oakeechee as well. Dave Hewitt disagrees with this and believes we shouldn't be plowing Nokomis Island. Pat understands but there has been a lot of change since 1921 and we can't keep putting the blinders on to the issue. Pat asked Bernie to please put something together and Bernie declined. He believes the board knows exactly what the situation is. Jim Whitehead said he would contact Dave Moore and see what the cost would be to plow Oakeechee Dr. annually.

Old Business:

- **Weed Study**
 - Jim's recommendation is that we can't keep doing the same thing. We need to put the chemicals in by April 1 and April 15th is our drop-dead date.
 - Terry has always been told that April 1 is too early to put chemicals in, and we will have to treat twice.
 - Jim says that everyone he talks to puts it in early. Jim thinks that we should still use the sonar but use 9 gallons instead of 6 and if possible, we should let more water out. This is dependent on rain and how much water Tri-County FWA lets out. Candace let the board know as long as there is some communication that Tri-County has no problem with not releasing water. Again, its dependent on the weather.

- Jim believes we should put the chemicals in and then do a Fas Test, 10 parts per billion is our goal. We need to run the test at 7 days and 28 days. If the rate has dropped then we add in the additional 2.5 gallons of sonar.
- Pat let us know that Diane can do the Fas Test and we will have to coordinate with LaPSI.
-
- Steve Herendeen made a motion that we purchase 12 gallons of the sonar for the 2021 season.
- Dave Hewitt seconded the motion.
- Motion carried.
- **Procedure Update**
 - Pat revised the billing and dues assessment procedure and will look at the Boat procedure

New Business:

- **Recommendation of By-Law Changes**
 - We are looking into making changes to some of the bylaws.
- **Officer's Pay**
 - Current Officer's Fee are as follows:
 - President - \$2000
 - Secretary - \$750
 - Treasurer - \$750
 - Steve Herendeen made a motion to set the Officers Pay as \$2000 for the President, \$750 for the Secretary and \$750 for the Treasurer.
 - Paul Garl seconded the motion
 - Discussion
 - Steve thought that the secretary does a lot and maybe should be paid more.
 - Steve Herendeen rescinded his motion.
 - Steve Herendeen made a motion to set the Officers Pay as \$2,000 for the President, \$1,000 for the Secretary and \$750 for the Treasurer.
 - Sherry Doherty seconded the motion.
 - Discussion
 - Dave Hewitt thought that maybe we should keep the Secretary and the treasurer at the same pay grade.
 - Motion Carried
- **POW WOW**
 - Bernie is working on the Pow Wow. Pat and Arleen have both given something to put in the Pow Wow. Terry said he would get something to Bernie.

Director Concerns:

Linda Minnick – Ice fisherman are still dragging gear and boats down the levee.

Terry Radtke – Last meeting we talked about the people that possibly wanted to put a pier in. Terry has them and will email files that contain the drawings. Burt keeps adding more and more to his “pier”

Jim Whitehead – Hiawatha is the ice fisherman paradise. Terry will send out the cards.

Adjourn:

- Steve Herendeen made a motion to adjourn the meeting.
- Terry Radtke seconded the motion.
- Motion carried.

Meeting Schedule:

- March 13, 2021 9:00 AM – Syracuse Community Center

2020 Goals:

1. Develop 2022 goals and budget.
2. Continue to update existing procedures.
3. File delinquent claims in small claims court through our attorney by June 1.
4. Have lake appearance and weed control in good shape by Memorial Day.
5. Review By-law and covenants. Recommend any changes.
6. Future storage of Files that are off site.
7. Work on developing an Emergency Procedure.
8. Develop a Road Maintenance Plan.
9. Succession Planning for key roles.
10. Determine long term weed removal.

Calendar of Events:

January:

- Member dues & fee notices mailed.
- Send calendar year Financial Statement to Lake City Bank (LCB).

February:

- Set Officers Pay
- Preparation for filing prior year's tax return.

March:

- Establish Harvester and Lake Maintenance program and budget.
- 1st draft of POW WOW by March 30
- Send copy of Tax Return to Lake City Bank (LCB).
- Review Inventory of Keys
- Conduct 1st quarter Dam inspection.
- Propose next calendar year's budget.

April:

- Dues and fees are due April 1.
- Complete harvester maintenance.
- POW WOW distributed.
- Review and Approve next calendar year's budget.

May:

- Pay property taxes for year.
- Weed treatment.
- Water quality testing.
- Send list of delinquent property owners to Steve Snyder.

June:

- Establish nominating committee
- President appoints Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2nd quarter Dam Inspection

July:

- Plan for Annual Meeting

August:

- Annual Meeting.
- Review Insurance coverage.

September:

- Propose goals for next calendar year.
- Conduct 3rd quarter Dam inspection.

October:

- In prep of billing, begin updating lot owner list.
- Finalize next year's Goals.

November:

- In prep of billing, finish updating lot owners list.

December:

- Conduct 4th quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal, review coverage for revisions.