

## Papakeechee Protective Association (PPA) Board Meeting

President, Pat Ebetino called the August 8, 2020 PPA Board Meeting to order.

### Roll Call:

President	Pat Ebetino	Vice President:	Dave Hewitt
Treasurer:	Sally Whitehead	Secretary:	Candace Wallace

District # 1 Director: absent	District # 5A Director: absent
District # 2 Director: Bernie Ebetino	District # 6 Director: absent
District # 3 Director: absent	District # 7 Director: Sherry Doherty
District # 4 Director: Steve Herendeen	District # 8-9 Director: Terry Radtke
District # 5 Director: Dave Floyd	

### Guests:

Joyce "Arleen" Corson - District 1

### Calendar:

#### August:

- Annual Meeting.
- Review Insurance coverage.

#### September:

- Set goals for next calendar year.
- Conduct 3<sup>rd</sup> quarter Dam inspection.
- Propose and Review next year's Goals.

### Secretary Report:

Minutes from the July 11, 2020 Board Meeting were distributed via e-mail.

- Corrections to those minutes are as follows:
  - District #5 Director Dave Floyd was present.
  - Under Maintenance Report, Dam, Lake Grounds, under Lake, the second bullet Holiday Harbor needs capitalized.
  - Under Old Business Aquatic Control, line 3 had the word said after Pat and
  - Under Old Business, Roads, bullets 2, line 2, change there to their
  - Under Director Comments, Sally Whitehead, move should be moved
- Bernie Ebetino made a motion to accept the Secretary Report.
- Dave Floyd seconded the motion.
- Motion carried.

### Treasurers Report:

Sally Whitehead provided copies of the July Treasurer Report.

- Operating Fund:     **\$101,824.35**
- Sherry Doherty made a motion that we accept the Treasurers Report.
- Terry Radtke seconded the motion.
- Motion carried.
- **Delinquent Dues**
  - The lien has been filed against the Powell Property.

**Maintenance Report Dam, Lake, Grounds:**

- **Wetland:**
  - Arleen sent her report to the board via email.
  - They have been working in shifts at the wetlands and it has been working great.
- **Lake**
  - The lake is doing good. The guys are working on getting the coon tail in control
- **Grounds**
  - All looks good. Would like to get rid of the boats that are still laying around at the next meeting. There is also some stuff by the levee, old pier stuff, would like to get that cleaned up as well

**Old Business:**

- **Sidewalk Repair**
  - Received and invoice for \$1050.00 for 7 hours' worth of work from EEI.
- **Weed Study**
  - Had hopes that we would have it at this meeting, but it should be ready by the next meeting.
- **Follow – Up Conversation with Steve Snyder**
  - Pat spoke with Steve about the covenants and bylaws. He advised her that by the end of August he would get back with her.
- **Jerry Miller Property**
  - He would like to put a pier in. It must meet the boards standards. Pat was going to check with Larry. Terry and Steve were going to see if they had any of the information as well.
- **Map of Lake**
  - Going to wait until we get a map of the lake to see if LAPSI is willing to help with the cost.

- **Campers**
  - They removed one of the campers that sits on Hatchery. The other one has been closed for the year and they are just storing it there for the year.
- **Powell's Junk Cars**
  - Once the county is notified it is turned over to the county prosecutor at this point, we are waiting on them.

**New Business:**

- **Meeting Schedule**
  - Pat sent out a tentative meeting schedule. She wanted to make sure we were okay with the May meeting. The second Saturday fell on Mother's Day weekend. No one had any objections to having it on the second Saturday.
- **Julie Blake**
  - Julie Blake called Pat with multiple concerns.
    - She was not happy about the meeting being cancelled. Pat let her know she is happy to attend any of the board meetings.
    - She believes the board should be sending welcome letters to all the new members when they purchase a property on the lake. Maybe this is something we should re-institute. We could also put something on the website.
    - She talked to Pat about her husband getting hit. She told Pat that she contacted the Sheriffs office. She said there are over 110 cars per day going down Hiawatha. Could we possibly put-up dead-end signs? Sally was going to check with Jim about getting a dead-end sign.
    - Hiawatha has some ruts on the downhill. Did we get a warranty on the road and what is the board doing about it. Sally has been in contact with the company to get those fixed. Also, Julie wanted to know if the people who snowplow know about the duraberm. Sally said she will let Moore's know that there is duraberm on the road when the new contract for snow removal is signed.
    - Julie was also concerned about non-members fishing on the lake. Pat let her know she has the right to ask them if they are members or not and let them know that this is private lake and they aren't allowed to fish on the lake unless they live on the lake.
    - Julie let Pat know that the Powell's had brought in pea gravel. That the vehicles that have plates on them some are illegal plates. Julie will be calling the sheriff about this. She also said there is trash along the road.
      - Pat thought we could possibly send a letter to Powell's regarding the vehicles and the trash. The concensus of the board was that since the vehicles have been turned over to the county it is not necessary/ethical we send one.

- She also was concerned with a Stuckman Property. The weeds are out of control. Pat told her we could send them a letter. Sally said she would talk to her and see which property she was talking about and then would send a letter as a good neighbor.
  - The sheriff told her the association was responsible. Pat believes she was talking about the weed issue.
- **Contents for Mailing in Lieu of Annual Meeting**
    - **Suggestions**
      - President's Comments
      - Annual Minute Highlights
      - Financial Statement – Steve & Jon work on that.
      - State of the Lake – Terry would work on something
        - Will be lowering around Nov 1<sup>st</sup>
      - Sidewalk Repair
      - Weed Study
      - Reminder that the harvester is fully paid for.
      - No increase in dues.
      - Guidelines for landlords
    - Try and have all this done by the next meeting.

**Guest Concerns:**

- **Arleen Corson**– Coontail is a floating weed and is native to our area.

**Director Concerns:**

- **Bernie Ebetino** – I would like to make a tab for Covenants and Bylaws on Website and put information for Landlords on there as well.
- **Candace Wallace** – Had concern about liability of other members touching the dam when they do not really know about the dam. Suggested that if anyone sees an issue with the dam that they contacted the board.

- **Adjourn:**

- Bernie Ebetino made a motion to adjourn the meeting.
- Dave Floyd seconded the motion.
- Motion carried.

**Meeting Schedule:**

- September 12, 2020 – 8:15 AM – PPA Building

**2020 Goals:**

1. Develop 2021 goals and budget.
2. Continue to update existing procedures.
3. File delinquent claims in small claims court through our attorney by June 1, 2020.
4. Have lake appearance and weed control in good shape by Memorial Day.

5. Review By-law and covenants. Recommend any changes.
6. Future storage of Files that are off site.
7. Work on developing an Emergency Procedure.
8. Develop a Road Maintenance Plan.
9. Task force tackles PPA future needs and estimated costs.

### **Calendar of Events:**

#### January:

- Member dues & fee notices mailed. [Completed](#)
- Send calendar year Financial Statement to Lake City Bank (LCB). [Completed](#)

#### February:

- Set Officers Pay [Completed](#)
- Preparation for filing prior year's tax return. [Completed.](#)

#### March:

- Establish Harvester and Lake Maintenance program and budget. [Completed.](#)
- 1<sup>st</sup> draft of POW WOW by March 30 [Completed.](#)
- Send copy of Tax Return to Lake City Bank (LCB). [Completed.](#)
- Review Inventory of Keys [Completed.](#)
- Conduct 1<sup>st</sup> quarter Dam inspection. [Completed.](#)
- Propose next calendar year's budget. [Completed.](#)

#### April:

- Dues and fees are due April 1. [Completed.](#)
- Complete harvester maintenance. [Completed.](#)
- POW WOW distributed. [Completed.](#)
- Review and Approve next calendar year's budget. [Completed.](#)

#### May:

- Pay property taxes for year. [Completed.](#)
- Weed treatment. [Completed.](#)
- Water quality testing.
- Send list of delinquent property owners to Steve Snyder. [Completed.](#)

#### June:

- Establish nominating committee [Completed.](#)
- President appoint Audit Committee of 3 Association Members [Completed.](#)
- Fiscal year end June 30 [Completed.](#)
- Conduct 2<sup>nd</sup> quarter Dam Inspection [Completed.](#)

#### July:

- Plan for Annual Meeting

#### August:

- Annual Meeting.
- Review Insurance coverage.

September:

- Set goals for next calendar year.
- Conduct 3<sup>rd</sup> quarter Dam inspection.
- Propose and Review next year's Goals.

October:

- In prep of billing, begin updating lot owner list.
- Oct 15 receive insurance renewal for packaged policy, review coverage for revisions
- Finalize next year's Goals.

November:

- In prep of billing, finish updating lot owners list.

December:

- Conduct 4<sup>th</sup> quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal, review coverage for revisions