

Papakeechee Protective Association (PPA) Board Meeting

President, Pat Ebetino called the July 11, 2020 PPA Board Meeting to order.

Roll Call:

President	Pat Ebetino	Vice President:	Dave Hewitt
Treasurer:	Sally Whitehead	Secretary:	Candace Wallace

District # 1 Director: Paul Garl	District # 5A Director: Linda Minnick
District # 2 Director: absent	District # 6 Director: absent
District # 3 Director: Larry Clough	District # 7 Director: absent
District # 4 Director: Steve Herendeen	District # 8-9 Director: Terry Radtke
District # 5 Director: absent	

Guests:

Joyce "Arleen" Corson - District 1
Jon Korejwa – District 6

Calendar:

July:

- Plan for Annual Meeting

August:

- Annual Meeting.
- Review Insurance coverage.

Secretary Report:

Minutes from the June 13, 2020 Board Meeting were distributed via e-mail.

- Corrections to those minutes are as follows:
 - Delete (via zoom conference call) from the 2nd line.
 - Under Treasurers Report, delete February and March and add in June.
 - Under Delinquent Dues, under discussion for the 1st motion, line 4 add want before Charlie
 - Under Follow-Up Conversation with Steve Snyder, 2nd line should read with him Monday.
 - Under Directors comments, Candace Wallace, capitalize LAPSI
- Steve Herendeen made a motion to accept the Secretary Report as corrected.
- Dave Floyd seconded the motion.
- Motion carried.

Treasurers Report:

Sally Whitehead provided copies of the June Treasurer Report.

- Operating Fund: **\$102,802.83**

- Larry Clough made a motion that we accept the Treasurers Report.
- Paul Garl seconded the motion.
- Motion carried.

- **Delinquent Dues**

- Powell's is still outstanding and the attorney is pursuing.

Maintenance Report Dam, Lake, Grounds:

- **Wetland:**

- Arleen sent her report to the board via email.

- **Dam**

- Terry did the inspection. Everything looks good. He still needs to flush out the toe drain

- **Grounds**

- All looks good.

- **Lake**

- We are doing well on harvesting the weeds. Most of the weeds are getting placed on the shore and not in the water.
- Terry got extra rip raft and he would like to place that back in the outlet by Holiday Harbor where we had Moore's' dredged. Also, thanks to Linda, Steve, and Burt Blackmer with help filling in the turtle crossings. They all got it done in about four hours.
- Terry got an email from LAPSI. They saw some seeping in between the stop logs, so they placed plastic in front of the logs to help stop that. Terry was aware of the issue and had already order seals for the stop log to fix the issue. The seals have been installed.
- It has come to the attention of Bernie that IDEM has not officially released us. Larry will follow up with IDEM about this.

Old Business:

- **Aquatic Control**

- Pat reached out to Jim about Aquatic Control. Jim was going to try and touch base with them. Also, Sally and Jim were going to get the information to Pat and she would reach out to Anthony Serani and see if LAPSI would like to help pay for the map.

- **Sidewalk Repair**

- Pat signed the contract and it is back with EEI. They should be making plans and talking to contractors for us.
- Pat – Are they getting bids or are we getting bids? Larry – We are asking for there help in finding the contractors.

- **Follow – Up Conversation with Steve Snyder**
 - Pat spoke with Steve about the covenants and bylaws. He advised her that by the end of August he would get back with her.
- **Roads**
 - Terry has not yet gotten the duraberm to do Promontory Pt. but it will be done.
 - Linda spoke with Mrs. Blackmer about the road to their house and how the neighbor asphalted to the edge of there property. Linda did some research and found out that road is only an easement.

New Business:

- **Weed Complaints**
 - Bernie has received 4 weed complaints in his bay. Terry will have the guys work over in that area.
 - Pat also received a note from Rita with a note forwarded to the board from her renters. Linda has spoke with them and contacted Terry. The guys have already been out in that bay and have cut the weeds. They can only get so close to shore there.
- **August Meeting**
 - It will be the seconded Saturday, August 8th.
 - Be thinking about what communication we need to send out, Financials, Fixing the Dam, what Aquatic Control is doing.
 - Candace will be sending out a postcard still letting everyone know the meeting is not happening. Pat and Candace will work on the wording for the postcard.

Guest Concerns:

- **Arleen Corson**– We have all the old abstracts. Also, we have the right to put liens on people’s property.
- **Jon Korejwa** – This is the most active I have seen the lake.

Director Concerns:

- **Terry Radtke** – Dave did you follow up on the trailers on Hatchery? Dave – turned it over to the county.
- **Paul Garl** – Working on the road
- **Sally Whitehead** – Ben Thompson moved the junky truck in his driveway.
- **Linda Minnick** – There are several boats with solar panels on them. Pat – the ones I know about have been instructed to not be using the motors.
- **Steve Herendeen** – The balance we thought we might have, is higher than originally thought. The financial review has been done but the procedure is labeled financial audit. That needs to be changed to financial review.
- **Dave Hewitt** – We need to send a letter to have the trash cleaned up at 8883 Nordman. Steve will touch base with the owner.

- **Pat Ebetino** - On Powell property did we file and lien. Dave H – No because there is a court case. Pat – Our procedure states a lien gets filed. Candace – If the house is sold the way it was sold last time it makes sense to have a lien as well the court case. Pat – We need to put a lien on the property. Dave H – I'll ask Randy to file a lien.
- **Adjourn:**
 - Dave Floyd made a motion to adjourn the meeting.
 - Terry Radtke seconded the motion.
 - Motion carried.

Meeting Schedule:

- August 8, 2020 – 8:15 AM – PPA Building

2020 Goals:

1. Develop 2021 goals and budget.
2. Continue to update existing procedures.
3. File delinquent claims in small claims court through our attorney by June 1, 2020.
4. Have lake appearance and weed control in good shape by Memorial Day.
5. Review By-law and covenants. Recommend any changes.
6. Future storage of Files that are off site.
7. Work on developing an Emergency Procedure.
8. Develop a Road Maintenance Plan.
9. Task force tackles PPA future needs and estimated costs.

Calendar of Events:

January:

- Member dues & fee notices mailed. [Completed](#)
- Send calendar year Financial Statement to Lake City Bank (LCB). [Completed](#)

February:

- Set Officers Pay [Completed](#)
- Preparation for filing prior year's tax return. [Completed.](#)

March:

- Establish Harvester and Lake Maintenance program and budget. [Completed.](#)
- 1st draft of POW WOW by March 30 [Completed.](#)
- Send copy of Tax Return to Lake City Bank (LCB). [Completed.](#)
- Review Inventory of Keys [Completed.](#)
- Conduct 1st quarter Dam inspection. [Completed.](#)
- Propose next calendar year's budget. [Completed.](#)

April:

- Dues and fees are due April 1. [Completed.](#)
- Complete harvester maintenance. [Completed.](#)

- POW WOW distributed. [Completed.](#)
- Review and Approve next calendar year's budget. [Completed.](#)

May:

- Pay property taxes for year. [Completed.](#)
- Weed treatment. [Completed.](#)
- Water quality testing.
- Send list of delinquent property owners to Steve Snyder. [Completed.](#)

June:

- Establish nominating committee [Completed.](#)
- President appoint Audit Committee of 3 Association Members [Completed.](#)
- Fiscal year end June 30 [Completed.](#)
- Conduct 2nd quarter Dam Inspection [Completed.](#)

July:

- Plan for Annual Meeting

August:

- Annual Meeting.
- Review Insurance coverage.

September:

- Set goals for next calendar year.
- Conduct 3rd quarter Dam inspection.
- Propose and Review next year's Goals.

October:

- In prep of billing, begin updating lot owner list.
- Oct 15 receive insurance renewal for packaged policy, review coverage for revisions
- Finalize next year's Goals.

November:

- In prep of billing, finish updating lot owners list.

December:

- Conduct 4th quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal, review coverage for revisions