

## Papakeechee Protective Association (PPA) Board Meeting

President, Pat Ebetino called November 9, 2019 PPA Board Meeting to order.

### Roll Call:

President	Pat Ebetino	Vice President:	Dave Hewitt
Treasurer:	Sally Whitehead	Secretary:	Candace Wallace

District # 1 Director: Paul Garl	District # 5A Director: Linda Minnick
District # 2 Director: Bernie Ebetino	District # 6 Director: Jim Whitehead
District # 3 Director: absent	District # 7 Director: absent
District # 4 Director: absent	District # 8-9 Director: absent
District # 5 Director: absent	

### Guests:

Anthony Seranni– District 3  
Arleen Corson – District 1

### Calendar:

#### November:

- In prep of billing, finish updating lot owners list.

#### December:

- Conduct 4<sup>th</sup> quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal; review coverage for revisions

### Secretary Report:

Minutes from the October 12, 2019 Board Meeting were distributed via e-mail.

- The following corrections were made:
  - Under Nuisance Property, 2<sup>nd</sup> bullet change doing to do.
  - Under Future Needs Committee change and email to an email.
  - Under Director Concerns, Jim Whitehead, change removable to removal.
- Bernie Ebetino made a motion to accept the corrected Secretary Report.
- Paul Garl seconded the motion.
- Motion carried.

### Treasurers Report:

Sally Whitehead provided copies of the September Treasurer Report.

- Operating Fund: **\$45,451.69**
- Sally paid the annual Business Insurance. Robert Kelly paid year two of the harvester assessment early. Sally paid Moore & Moore for the annual snow plow contract for Hiawatha & Promontory. Sally, also, wrote off Kelly Powell's bad debt.

- Dave Hewitt made a motion that we accept the Treasurers Report.
- Paul Garl seconded the motion.
- Motion carried.

### **Maintenance Report Dam, Lake, Grounds:**

- **Wetlands**
  - Arleen sent an email out regarding the wetlands. She let us know that they plan on still doing a control burn of the wetlands this year.
- **Dam/Lake/Grounds**
  - Terry did work on the berm between the channel and the wetlands.

### **Old Business:**

- **Mary Fries**
  - Pat went over to Corson's twice. She went back to 1971. As far back as 1971 Mary Fries was being billed as a full lot. Pat also found that it was pretty consistent if a lot got split it was charged as a full lot.
  - Pat wrote a letter to Mary letting her know what she found. Pat will be mailing it out to Mary.
- **Sewer Line on Hiawatha**
  - Pat received an email from Julie Blake who lives on Hiawatha and needs a new septic. She contacted the county sewer department and was told about a line at the PPA building.
  - The PPA board has no issue with hooking up to the line at the PPA building if it doesn't damage the PPA property.
  - Pat is going to email Julie back and let her know what we discussed and recommend that she and Tim for Turkey Creek Sewer attend our next meeting in February.
- **2020 Goals**
  - Candace typed and emailed the 2020 goals out to everyone with the October minutes.

- Jim Whitehead made a motion to approve the 2020 goals.
- Dave Hewitt seconded the motion.
- Motion carried

### **New Business:**

- **Potential Large Expenses and Projects (PLEAP)**
  - Pat let us know that a meeting held on October 19 where a name was established, items were discussed and prioritized and each member of the committee was looking into different items on the list.

- Dave Hewitt was at the meeting and let us know about the fence on Koher Rd by the tube. There are several issues with the replacing the fence, the costs, the fact that the ground is eroding, they don't know how far they would have to go down with the new poles.
  - The fence was brought up at the annual meeting a few years ago.
  - Bernie – Didn't we discuss it at a prior meeting? We were going to remove it and see what happens.
  - Pat – We did discuss it but we did not decide.
  - Dave – If we take the fence down you can step down into the lake. Why make it so accessible?
  - Pat – It looks like this is down on PLEAP's list.
- **Procedure for Billing**
  - Pat is working on this to get out to the committee to review.
- **Anthony Seranni**
  - Anthony came to the meeting and showed us data on the Fluridone 45 day half-life. An equal decay rate of 2 years, which was remarkable because the last 2 years have been so different. Anthony also let us know that LaPSI is still willing to pay for half the cost of bathymetric mapping if the PPA would cover the rest. LaPSI is also working on a grant so they can study the greater watershed, Tri-County Fish and Wildlife Area, of Papakeechee. Anthony believe we are probably dumping the weeds in one of the worst spots and we need to pay attention to the area that flows in from Red Head Pond, Holiday Harbor.
  - Arleen brought up talking to Jon Hart about the mapping. Anthony let her know that he is a member of LaPSI so he knows what they are doing. Arleen also brought up possibly doing a 2 staged ditch over by Holiday Harbor. Anthony just wasn't sure how successful a 2 stage ditch would really be.

**Director Concerns:**

**Jim Whitehead** – Hiawatha has already started to deteriorate.

**Paul Garl** – The same is happening on Promontory Pt.

**Candace Wallace** – Can we possibly send out and email to our members asking them not to rake or blow their leaves into the lake. Bernie- Yes we can do that.

**Adjourn:**

- Paul Garl made a motion to adjourn the meeting.
- Sally Whitehead seconded the motion.
- Motion carried.

**Meeting Schedule:**

- February 8, 2019 8:15 – Dave Hewitt's Office

## 2019 Goals:

1. Develop 2020 goals and budget.
2. Continue to update existing procedures.
3. File delinquent claims in small claims court through our attorney by June 1, 2019.
4. Have lake appearance and weed control in good shape by Memorial Day.
5. Review By-law and covenants. Recommended changes.
6. Future storage of Files that are off site.
7. Work on developing an Emergency Action Plan.
8. Develop a Road Maintenance Plan.
9. Sale of the Harvester.
10. Discuss the long-term plans for PPA building by 2020.
11. Follow-up on fish study and recommend proposed action.
12. Continue investigating weed removal from the lake.

## Calendar of Events:

### January:

- Member dues & fee notices mailed. **Completed**
- Send calendar year Financial Statement to Lake City Bank (LCB). **Completed**

### February:

- Set Officers Pay **Completed**
- Preparation for filing prior year's tax return **Completed**

### March:

- Establish Harvester and Lake Maintenance program and budget. **Completed**
- 1<sup>st</sup> draft of POW WOW by March 30 **Completed**
- Send copy of Tax Return to Lake City Bank (LCB). **Completed**
- Review Inventory of Keys **Completed**
- Conduct 1<sup>st</sup> quarter Dam inspection.

### April:

- Dues and fees are due April 1. **Completed**
- Complete harvester maintenance. **Completed**
- POW WOW distributed. **Completed**

### May:

- Pay property taxes for year. **Completed**
- Weed treatment **Completed**
- Water quality testing.
- Send list of delinquent property owners to Steve Snyder. **Completed**
- Complete first draft of next calendar year's budget. **Completed**

### June:

- Establish nominating committee **Completed**
- President appoint Audit Committee of 3 Association Members **Completed**
- Fiscal year end June 30 **Completed**
- Conduct 2<sup>nd</sup> quarter Dam Inspection **Completed**

### July:

- Plan for Annual Meeting Completed
- Propose and approve next calendar year's budget. Completed

August:

- Annual Meeting. Completed
- Review Insurance coverage. Completed

September:

- Set goals for next calendar year. Completed
- 1<sup>st</sup> draft of POW WOW by September 30. Completed
- Conduct 3<sup>rd</sup> quarter Dam inspection. Completed
- Review next year's Goals. Completed

October:

- In prep of billing, begin updating lot owner list. Completed
- Oct 15 receive insurance renewal for packaged policy; review coverage for revisions Completed
- Finalize next year's Goals. Completed

November:

- In prep of billing, finish updating lot owners list.

December:

- Conduct 4<sup>th</sup> quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal; review coverage for revisions