

Papakeechee Protective Association (PPA)  
Board Meeting

President, Pat Ebetino called the May 11, 2019 PPA Board Meeting to order.

Roll Call:

President	Pat Ebetino	Vice President:	Dave Hewitt
Treasurer:	Sally Whitehead	Secretary:	Candace Wallace

District # 1 Director: Paul Garl	District # 5A Director: absent
District # 2 Director: Bernie Ebetino	District # 6 Director: absent
District # 3 Director: Larry Clough	District # 7 Director: Sherry Doherty
District # 4 Director: Steve Herendeen	District # 8-9 Director: Terry Radtke
District # 5 Director: absent	

Guests:

Joyce "Arleen" Corson - District 1  
John Korejwa – District 6  
Diane Tulloh – District 4

**Calendar:**

May:

- Pay property taxes for year.
- Weed treatment
- Water quality testing.
- Send list of delinquent property owners to Steve Snyder.
- Complete first draft of next calendar year's budget. (This will be moved to March in 2020.)

June:

- Establish nominating committee
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2<sup>nd</sup> quarter Dam Inspection

**Secretary Report:**

Minutes from the April 13, 2019 Board Meeting were distributed via e-mail.

- Correction under Maintenance Report, Wetland the first line change set to sent.
- Dave Hewitt made a motion to accept the Secretary Report with change.
- Paul Garl seconded the motion.
- Motion carried.

## **Treasurers Report:**

Sally Whitehead provided copies of the April Treasurer Report.

- Operating Fund:     **\$117,354.65**
  
- Pat – Is there an easy way to find out if there are any more open liens?  
Candace – No there really isn't an easy way.
- Larry- We are going to pay off the new harvester? Sally – Yes. We can do this because we just collected all the money and haven't spent anything yet this year. We still need to buy chemicals, pay for mowing and everything else yet to come this year so reaching into our line of credit is a possibility.
- Sally let us know there are 4 people who haven't paid their dues. Two of those properties have just recently been sold/bought, the third person has reached out to Sally and will be paying it and the fourth Charles Stuckman, has done nothing and she will be getting in touch with Steve Snyder in regard to him.
  
- Bernie Ebetino made a motion that we accept the Treasurers Report.
- Terry Radtke seconded the motion.
- Motion carried.

## **Maintenance Report Dam, Lake, Grounds:**

- **Wetland:**
  - Arleen sent us her report. She is proposing a work day on May 18<sup>th</sup> at 9 a.m. Her plan is to make seed balls. The seed ball recipe is on the earth day article she sent to us. She plans to throw the seed balls in the wetland, aiming at the purple loosestrife in hopes to weed out the loosestrife.
  
- **Dam:**
  - The inspection with EEI is set for the 21<sup>st</sup>. Everything is in order on our end.
  - 4 stop logs are out. No reports on flooding.
  - Terry is still planning on purchasing the probe that was discussed last year. He plans on mounting it by sign by the dam.
  - The patch by the south side of the drop box fell off, he is planning on fixing that.
  - Burt Blackmer is adding another level to his pier/dock. Terry is going to see what EEI has to say in regards to it. The dock is not attached to the levee so if they are ok with the second level then we don't need to worry.
  
- **Lake**
  - Terry will be putting out a dozen or so signs when the chemicals go in the lake. Terry asked the board members to help take them down after 30 days have passed.

- Chemicals are going in today, May 11 or Monday May 13. Donahue says we should aim for getting the chemicals in around the 10<sup>th</sup>. We are a foot down on lake level so even if we get some rain we should be good.
- **Grounds/ Building**
  - Terry is still planning on bringing in dirt to the east side of the spillway and filling in the turtle crossings this summer.
  - Mowing everything is on track.
  - Lights are in for the building. It is on his list to get them installed.

#### **Old Business:**

- **Harvester**
  - Should have it this week. It can't be shipped with fluids so we can't put it right into the lake.
  - Also, we will be getting new gas cans since the harvester is a diesel.

#### **New Business:**

- **Review of Goals**
  - **2019 Goals:**
    1. Develop 2020 goals and budget. (Continual goal every year)
    2. Continue to update existing procedures. (This is on-going and can be removed for next year.)
    3. File delinquent claims in small claims court through our attorney by June 1, 2019. (On Target)
    4. Have lake appearance and weed control in good shape by Memorial Day. (On Target)
    5. Review By-law and covenants. Recommended changes. (Pat is working on this.)
    6. Future storage of Files that are off site.
    7. Work on developing an Emergency Action Plan. (We need to look at this.)
    8. Develop a Road Maintenance Plan. (We do have a plan in regards to snow removable and repairs of the road.)
    9. Sale of the Harvester. (Terry is working on this. He has a little more to do on it. He did get the original documents from the Corson's.)
    10. Discuss the long-term plans for PPA building by 2020. (Pat suggested to Dave F about possibly coming up with a plan about what we want and need. We need to look at what is actually feasible.)
    11. Follow-up on fish study and recommend proposed action. (What do we need to do about fish in the lake? Can we stock our lake? Steve H was going to check on this.)
    12. Continue investigating weed removal from the lake. (On Target)

- **Diane Tulloh**
  - LaPSI would still like to meet with the board at least once a year to tell the board where they are. Maybe they could come in June for a 15 minute presentation. Pat – Yes that is fine.
  - Several years ago they went to a lake management seminar and Wawasee had a watershed management study done. Diane would like to talk to Beth at Wawasee about that since Papakeechee is part of the watershed.
  - Diane will send the link to Pat and Pat will forward it to the board.

#### **Director Concerns:**

- **Steve Herendeen** – The \$55,000 will show up next time? Sally - Yes. Do the associate members have to be present on their property to have other people fish on the lake? No, but we can't be abusive about it.
- **Dave Hewitt** – Is there water by Steve Lamley's old house? Larry & Candace – If there is it is a small amount. Dave got a call from Curt Hursey he said Renee is going to be moving in to the house on the east of the levee and that drive that is off of Hatchery is her private driveway. Bernie will put it out on the website and send out an email to let everyone know that it is a private driveway and not for public use. Also, Janice Murphy called about the stop signs on Circle Drive. They are very faded and the county will not replace them because it is considered a private drive. Dave is going to find out how many we need.
- **Bernie Ebetino** – A Tara reached out to Bernie about helping with the website. Bernie responded but is waiting to hear back from her. Also, Kendall Floyd is still paying for the website and that is something we need to figure out.
- **Larry Clough** – Having some health issues and it will limit the amount of time he will be spending on the lake.
- **Candace Wallace**– They will be fixing the tube sometime after June 1.
- **Adjourn:**
  - Larry Clough made a motion to adjourn the meeting.
  - Sherry Doherty seconded the motion.
  - Motion carried.

#### **Meeting Schedule:**

- June 8, 2019 – 8:15 AM – PPA Building
- July 13, 2019 - 8:15 AM – PPA Building

#### **2019 Goals:**

13. Develop 2020 goals and budget.
14. Continue to update existing procedures.
15. File delinquent claims in small claims court through our attorney by June 1, 2019.
16. Have lake appearance and weed control in good shape by Memorial Day.
17. Review By-law and covenants. Recommended changes.
18. Future storage of Files that are off site.

19. Work on developing an Emergency Action Plan.
20. Develop a Road Maintenance Plan.
21. Sale of the Harvester.
22. Discuss the long-term plans for PPA building by 2020.
23. Follow-up on fish study and recommend proposed action.
24. Continue investigating weed removal from the lake.

### **Calendar of Events:**

#### January:

- Member dues & fee notices mailed. **Completed**
- Send calendar year Financial Statement to Lake City Bank (LCB). **Completed**

#### February:

- Set Officers Pay **Completed**
- Preparation for filing prior year's tax return **Completed**

#### March:

- Establish Harvester and Lake Maintenance program and budget. **Completed**
- 1<sup>st</sup> draft of POW WOW by March 30 **Completed**
- Send copy of Tax Return to Lake City Bank (LCB). **Completed**
- Review Inventory of Keys **Completed**
- Conduct 1<sup>st</sup> quarter Dam inspection. **Completed**

#### April:

- Dues and fees are due April 1. **Completed**
- Complete harvester maintenance.
- POW WOW distributed. **Completed**

#### May:

- Pay property taxes for year. **Completed**
- Weed treatment
- Water quality testing.
- Send list of delinquent property owners to Steve Snyder.
- Complete first draft of next calendar year's budget. **Completed**

#### June:

- Establish nominating committee
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2<sup>nd</sup> quarter Dam Inspection

#### July:

- Plan for Annual Meeting
- Propose and approve next calendar year's budget. (This will move to April in 2020.)

#### August:

- Annual Meeting.
- Review Insurance coverage.

#### September:

- Set goals for next calendar year.
- 1<sup>st</sup> draft of POW WOW by September 30.
- Conduct 3<sup>rd</sup> quarter Dam inspection.
- Review next year's Goals.

October:

- In prep of billing, begin updating lot owner list.
- Oct 15 receive insurance renewal for packaged policy; review coverage for revisions
- POW WOW distributed.
- Finalize next year's Goals.

November:

- In prep of billing, finish updating lot owners list.

December:

- Conduct 4<sup>th</sup> quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal; review coverage for revisions