

Papakeechee Protective Association (PPA) Board Meeting

President, Pat Ebetino called June 9, 2018 PPA Board Meeting to order.

Roll Call:

President	Pat Ebetino	Vice President:	Dave Hewitt
Treasurer:	Sally Whitehead	Secretary:	Candace Wallace

District # 1 Director: Paul Garl	District # 5A Director: Linda Minnick
District # 2 Director: Bernie Ebetino	District # 6 Director: absent
District # 3 Director: Larry Clough	District # 7 Director: absent
District # 4 Director: Steve Herendeen	District # 8-9 Director: Terry Radtke
District # 5 Director: Dave Floyd	

Guests:

Jon Korejwa – District 6
Bill Newcomb – District 2

Calendar:

June:

- Establish nominating committee
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2nd quarter Dam Inspection

July:

- Plan for Annual Meeting
- Propose and approve next calendar year's budget.

Secretary Report:

Minutes from the May 12, 2018 Board Meeting were distributed via e-mail.

- Bernie Ebetino made a motion to accept the Secretary Report.
- Paul Garl seconded the motion.
- Motion carried.

Treasurers Report:

Sally Whitehead provided copies of the April Treasurer Report.

- Operating Fund: **\$70,321.60**
- Larry Clough made a motion that we accept the Treasurers Report.
- Steve Herendeen seconded the motion.
- Motion carried.

- Dues Collection
 - Charles Stuckman was the only member not to pay his dues. This was sent to the attorney for collection.
 - Budget
 - Sally handed out a first draft of Budget for next year.
 - Some key items on the budget were.
 - Maintenance Wages – up to \$900
 - Permits – set it at \$5500 but might be high because the dam inspection is every other year and the wetlands were removed.
 - Wetlands Expense was reduced to \$1000
 - Legal Services, Collections & Court fees – Reduced to \$500
 - Community Docks/Roads – set at \$7000
 - Some Discussion on the Budget.
 - Steve Herendeen – Maybe the Legal Services-Other/Bylaws/Misc., should be changed to \$2000 since we are looking at revising the Bylaws. This will change the budget to a negative.
 - Bernie Ebetino – Thought that maybe the Community Dock/Roads line should just be for Roads. Sally is going to remove Community Dock and make Line No. 22 just say Roads.
 - Larry Clough – Didn't we talk about the weed chemical cost going up. The only reason it would double is if we would treat the lake twice. Right now we are using half of what we should be using. We are treating our lake at the lowest spectrum. The existing lake weeds are not the result of the chemicals not working. Leave the Chemical cost at \$12,000.
 - A committee was made to discuss the weed issue. The committee is Steve H, Larry, Terry and Bernie.
- Steve Herendeen made a motion to approve the 2019 Budget with corrections.
 - Larry Clough seconded the motion.
 - Motion carried.

Maintenance Report Dam, Lake, Grounds:

- **Lake**
 - Terry had the chemical in the lake 10 days before it overtopped the dam. We should get a good kill. Its down about a ½ in. below the box at the moment and the 14th will be 30 days. So, after the 30 days the 9 in. log will go in. There was some issue with the Harvester and Terry asked Mr. Deister about parts. Mr. Deister is getting the parts and they will be in on Monday. One of Mr. Deister's guys were going to drop it off. Terry can fix it by himself. Terry thinks we need to think about getting a new harvester. He has been looking into this. He found one that is equivalent to our harvester that would be \$58,000 and with an addition \$38,000 for the trailer and a conveyor. We could either sell the current one or see what the salvage value is.

- A committee of Terry, Dave Floyd and Larry was formed to investigate this and report back to the board.
 - Bernie is going to put it out on the website and send an email out as well that the Harvester is in repair.
- **Dam**
 - Terry will be doing the inspection this week. He can't patch the broken cement till the water level is lower.
- **Grounds**
 - Everything looks good. Still needs to do some work along the channel.

Old Business:

- **Newcomb**
 - Issue has been resolved. Steve H. moved the stuff to Bernie's and Pat's house and Mr. Newcomb came and got the stuff and took it to Stuckmans. He really appreciated the help with this issue.
- **Abandoned Boats**
 - Bernie sent out an email and no one has responded. Linda thought possibly we could look into labels for each boat. We also need to let people know that the common pier is for people to put their boats there, but the board is not responsible for maintaining it. The hope is if people use it they will also want to maintain it.
 - Dave F. and Linda are going to work on a bare bones procedure on how to remove the abandoned boats and get it to Larry, so he can put it in the format he has.
- **Davis Complaint**
 - Pat received a call from Mr. Davis complaining about the "road" that sits behind his property and how he could not get his boat out of his garage. Pat was out of town and Mr. Davis was not happy with this, so he said he would just call Dave Hewitt. Pat went to the court house to review what were consider roads in the subdivisions of Papakeeche. Pat found that: Nordman, Promontory Pt., Hiawatha, Denzel, Circle, the road between the dam and John Harts house, the road behind the DNR Building and parking lot are listed as private roads and Holiday Lane was named as a Driveway for the subdivisions of Papakeeche. This "road" behind Mr. Davis's garage is an easement that at some point was just grass, however, it is the associations way to the levee and therefore needs to be maintained.

New Business:

- **Establish Nominating Committee**
 - Steve Herendeen volunteered to do this. The even number districts are running this year along with the President and Secretary Positions. All current board members present at the meeting, are interested in running

again. Jim Whitehead was not present at the meeting. Sally was going to check with him. Jon Korejwa said he would help run the voting at the annual meeting.

- **Appoint Financial Review Committee**
 - Steve Herendeen, John Korejwa and possibly Steve Schwartz will do the financial review.
- **Burt Blackmer**
 - Burt sent a letter wanting to put a pier on his property on the levee. He said he would be attending the meeting, however, he was not present. A letter was originally sent to him on what he needed to do in order to put a pier on his property. Pat was going to go back and find the letter.
 - He must follow the procedure used for the common pier.

Guest Comments:

- **John Korejwa**– Election maybe put it in the mail journal. Maybe put up signs stating“use the easements/roads around the lake at your own risk”. Possibly put the video of the harvester on the website. Also, the website minutes need to be updated.
- **Bill Newcomb** – He is great and appreciated the help he got.

Director Concerns:

- **Paul Garl** – He brought over a couple of boats he found to the PPA Building. Wondering if pictures of those have been taken and put on the website regarding the abandoned boats. Also, he was wondering what was happening with the fence by the tube. He saw someone fishing by it. Terry is still working on figuring out a cost from Don’s Excavating about pile driving 5 new posts into the lake. Is there anyway we can get some of the boats in the water or hanging in the water picked up? Can we contact the homeowners regarding this?
- **Dave Floyd** – Please refer to me as Dave F or Dave Floyd in emails or in general so I know if it is something I need to be looking into or doing.
- **Dave Hewitt** – How is Steve Schwartz doing?

Adjourn:

- Larry Clough made a motion to adjourn the meeting.
- Dave Hewitt seconded the motion.
- Motion carried.

Meeting Schedule:

- July 14, 2018 – 8:15 AM – PPA Building
- August 11, 2018 – 9:00 AM – PPA Building (Annual Meeting)

2018 Goals:

1. Develop 2019 goals and budget.
2. Continue to update existing procedures.

3. Conduct Self-Inspection of the Wetlands in accordance to the recommendation of Williams Creek.
4. File delinquent claims in small claims court through our attorney by June 1, 2018.
5. Have lake appearance and weed control in good shape by Memorial Day.
6. Review By-law and covenants. Recommended changes.
7. Look at potential improvement to the PPA building.
8. Work on developing an Emergency Action Plan.

Calendar of Events:

January:

- Member dues & fee notices mailed. **Completed**
- Send calendar year Financial Statement to Lake City Bank (LCB). **Completed**

February:

- Set Officers Pay **Completed**
- Preparation for filing prior year's tax return **Completed**

March:

- Establish Harvester and Lake Maintenance program and budget. **Completed**
- 1st draft of POW WOW by March 30 **Completed**
- Send copy of Tax Return to Lake City Bank (LCB). **Completed**
- Review Inventory of Keys **Completed**
- Conduct 1st quarter Dam inspection.

April:

- Dues and fees are due April 1. **Completed**
- Complete harvester maintenance. **Completed**
- POW WOW distributed. **Completed**

May:

- Pay property taxes for year. **Completed**
- Weed treatment **Completed**
- Water quality testing.
- Send list of delinquent property owners to Steve Snyder. **Completed**
- Complete first draft of next calendar year's budget. **Completed**

June:

- Establish nominating committee **Completed**
- President appoint Audit Committee of 3 Association Members **Completed**
- Fiscal year end June 30
- Conduct 2nd quarter Dam Inspection

July:

- Plan for Annual Meeting
- Propose and approve next calendar year's budget.

August:

- Annual Meeting.
- Review Insurance coverage.

September:

- Set goals for next calendar year.
- 1st draft of POW WOW by September 30.
- Conduct 3rd quarter Dam inspection.
- Review next year's Goals.

October:

- In prep of billing, begin updating lot owner list.
- Oct 15 receive insurance renewal for packaged policy; review coverage for revisions
- POW WOW distributed.
- Finalize next year's Goals.

November:

- In prep of billing, finish updating lot owners list.

December:

- Conduct 4th quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal; review coverage for revisions