

Papakeechee Protective Association (PPA)  
Board Meeting

President, Pat Ebetino called the March 10, 2018 PPA Board Meeting to order.

Roll Call:

President	Pat Ebetino	Vice President:	Dave Hewitt
Treasurer:	Sally Whitehead	Secretary:	Candace Wallace

District # 1 Director: Paul Garl	District # 5A Director: Linda Minnick
District # 2 Director: Bernie Ebetino	District # 6 Director: Jim Whitehead
District # 3 Director: absent	District # 7 Director: Steve Schwartz
District # 4 Director: Steve Herendeen	District # 8-9 Director: Terry Radtke
District # 5 Director: absent	

Guests:

Joyce "Arleen" Corson - District 1

**Calendar:**

March:

- Establish Harvester and Lake Maintenance program and budget.
- 1<sup>st</sup> draft of POW WOW by March 30
- Send copy of Tax Return to Lake City Bank (LCB).
- Review Inventory of Keys
- Conduct 1<sup>st</sup> quarter Dam inspection.

April:

- Dues and fees are due April 1.
- Complete harvester maintenance.
- POW WOW distributed.

**Secretary Report:**

Minutes from the February 24, 2018 Board Meeting were distributed via e-mail.

- Steve Herendeen made a motion to accept the Secretary Report with corrections.
- Dave Hewitt seconded the motion.
- Motion carried.

**Treasurers Report:**

Sally Whitehead provided copies of the February Treasurer Report.

- Operating Fund: **\$54,531.18**

- Bernie Ebetino made a motion that we accept the Treasurers Report.
- Paul Garl seconded the motion.
- Motion carried.

### **Maintenance Report Dam, Lake, Grounds:**

- General:
  - Arleen was working on some maps and noticed a bright green in the maps from Wawasee. After some studying of the maps she figured out it is the Storry Stonewart. It is an invasive plant and it is moving toward North to South in Wawasee, towards Papackeechie. Also, they were going to burn the Wetlands on Wednesday if the weather was permitting. Arleen also brought up the concern the association building has no address. Is that something that we can change.
  - Terry let us know about a few things happening with the maintenance.
    - It took 10 days to get the lake down to the top of the drop box or ground zero. He had to remove 18 inches of logs to get it down to ground zero.
    - He hasn't done the inspection yet but the next nice day this month he will do the inspection.
    - He will be flushing the toe drain again this spring.
  - Fence by the "Tube"
    - Jim talked to Todd from Dons Excavating. He said that the power lines are going to be an issue. Terry said he was supposed to meet with him on Monday or Tuesday of the following week.
    - Paul said he talked to Randy Roberts about maybe putting a guard rail at the tube. Randy let Paul know that they would need to do a study of the location in question and look if there have been accidents and see how heavy the traffic is. At this point in time there is no case for a guard rail.
    - It was brought up that we should check with the county about just putting up a fence by the road. Terry was going to check with the county about this.
    - We are talking about the fence by the "tube" because it was brought up by members at the annual meeting. We need to be able to present options to the members regarding this issue.
    - There is a concern that if we do not replace the fence we will make it too easy for people to get on the lake.
  - Terry said he would like to mow again this year. He would also like to roll the area by the building. John Hart has a roller that he has offered to Terry to use.
  - Terry needs to add more dirt by the wetlands.
  - There are two pipes that go into the channel. Terry would like to put one of the pipe at an angle to help stop the back flow from the channel into the wetlands. Arleen had some concerns over this since it was mentioned in the letter we received from the Army Corps of Engineers not to change anything. Terry was going to touch base with Larry about this issue.

**Old Business:**

- Spring POW WOW
  - Bernie sent the draft out. He needs to make a few additional changes and add some information from Dave Hewitt and then he will send it out to the members.

**New Business:**

- Harvester Lake Maintenance Budget
  - Terry doesn't see anything coming up that will be costly
- PPA owner roads.
  - Jim let us know that every time it rains it washes out the middle of Hiawatha and that there are potholes as big as a table on the road.
  - Terry said he looked at the Hiawatha and believes that there is too much gravel and it needs to be graded and v-downed. There is some concern for the blue house at the bottom of the hill and the gravel washing into his home.
  - Paul says they have the same issue on Promontory Pt. and he has spoke with Rod Beer regarding this. Rod told him the only way to fix it is to pave it.
  - The concern is as an association we have a liability for these roads, so we need to look into fixing them.
  - Pat asked Jim if he could ask Dave Moore to give us an estimate on what it would cost for Grading/Maintenance and snow removal for both Hiawatha and Promontory Pt.
  - Steve Herendeen was going to dig out his roads folder and see exactly which roads the association owns.

**Guest Comments:**

- None

**Director Concerns:**

- Dave Hewitt – Handed out a letter from Area Planning about what FEMA is requiring if you are in the flood plain and you are doing work to your house regardless of it is exterior or interior work.
- Candace Wallace – Brought up the issue of using the chemical boat for personal use. This matter was internally resolved.
- Pat Ebetino – Was contacted by a person possibly buying a house on the lake with a dead tree closing to the foundation of the house. The possible buyer was wondering if he could drop the tree in the lake and leave it in the lake. Pat said no. Terry also said that if there are trees in the water he won't cut weeds by that house.

- **Adjourn:**
  - Paul Garl made a motion to adjourn the meeting.
  - Terry Radtke seconded the motion.
  - Motion carried.

**Meeting Schedule:**

- April 14, 2018 – 8:15 AM – Dave Hewitt’s Office
- May 12, 2018 – 8:15 AM – PPA Building
- June 9, 2018 – 8:15 AM – PPA Building

**2018 Goals:**

1. Develop 2019 goals and budget.
2. Continue to update existing procedures.
3. Conduct Self-Inspection of the Wetlands in accordance to the recommendation of Williams Creek.
4. File delinquent claims in small claims court through our attorney by June 1, 2018.
5. Have lake appearance and weed control in good shape by Memorial Day.
6. Review By-law and covenants. Recommended changes.
7. Look at potential improvement to the PPA building.
8. Work on developing an Emergency Action Plan.

**Calendar of Events:**

January:

- Member dues & fee notices mailed. **Completed**
- Send calendar year Financial Statement to Lake City Bank (LCB). **Completed**

February:

- Set Officers Pay **Completed**
- Preparation for filing prior year’s tax return **Completed**

March:

- Establish Harvester and Lake Maintenance program and budget. **Completed**
- 1<sup>st</sup> draft of POW WOW by March 30 **Completed**
- Send copy of Tax Return to Lake City Bank (LCB). **Completed**
- Review Inventory of Keys **Completed**
- Conduct 1<sup>st</sup> quarter Dam inspection.

April:

- Dues and fees are due April 1.
- Complete harvester maintenance.
- POW WOW distributed. **Completed**

May:

- Pay property taxes for year.
- Weed treatment
- Water quality testing.
- Send list of delinquent property owners to Steve Snyder.
- Complete first draft of next calendar year’s budget.

June:

- Establish nominating committee
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2<sup>nd</sup> quarter Dam Inspection

July:

- Plan for Annual Meeting
- Propose and approve next calendar year's budget.

August:

- Annual Meeting.
- Review Insurance coverage.

September:

- Set goals for next calendar year.
- 1<sup>st</sup> draft of POW WOW by September 30.
- Conduct 3<sup>rd</sup> quarter Dam inspection.
- Review next year's Goals.

October:

- In prep of billing, begin updating lot owner list.
- Oct 15 receive insurance renewal for packaged policy; review coverage for revisions
- POW WOW distributed.
- Finalize next year's Goals.

November:

- In prep of billing, finish updating lot owners list.

December:

- Conduct 4<sup>th</sup> quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal; review coverage for revisions