

Papakeechee Protective Association (PPA)
Board Meeting

President, Pat Ebetino called the February 24, 2018 PPA Board Meeting to order.

Roll Call:

President	Pat Ebetino	Vice President:	Dave Hewitt
Treasurer:	Sally Whitehead	Secretary:	Candace Wallace

District # 1 Director: Paul Garl	District # 5A Director: Linda Minnick
District # 2 Director: Bernie Ebetino	District # 6 Director: Jim Whitehead
District # 3 Director: Larry Clough	District # 7 Director: Steve Schwartz
District # 4 Director: Steve Herendeen	District # 8-9 Director: Terry Radtke
District # 5 Director: David Floyd	

Guests:

Joyce "Arleen" Corson - District 1
Nancy Garl – District 1

Calendar:

January:

- Member dues & fee notices mailed. **Completed**
- Send calendar year Financial Statement to Lake City Bank (LCB). **Completed**

February:

- Set Officers Pay **Completed**
- Preparation for filing prior year's tax return **Completed**

March:

- Establish Harvester and Lake Maintenance program and budget.
- 1st draft of POW WOW by March 30
- Send copy of Tax Return to Lake City Bank (LCB).
- Review Inventory of Keys
- Conduct 1st quarter Dam inspection.

Secretary Report:

Minutes from the October 14, 2017 Board Meeting were distributed via e-mail.

- Bernie Ebetino made a motion to accept the Secretary Report.
- Dave Floyd seconded the motion.
- Motion carried.

Treasurers Report:

Sally Whitehead provided copies of the October, November, December and January Treasurer Report. She also provided us with a Profit & Loss summary for 2017 and 2018 Cash Flow Analysis.

- Operating Fund: **\$45,307.28**
 - We billed out \$66,760.00 for dues and have already collected about half.
 - Mary Beechy is the only bill that has been returned. Candace will check with the neighbor to see if they have a phone number for her.
- Paul Garl made a motion that we accept the Treasurers Report.
 - Dave Hewitt seconded the motion.
 - Motion carried.

Maintenance Report Dam, Lake, Grounds:

- General:
 - Larry let us know we have one more inspection in the Spring, May or June and fee of \$1250. The Core of Engineers sent a letter that released us from further inspections. This should get us released from the permits. Which would mean officially that the dam construction is complete. This does not release the every other year inspection, that will never go away.
 - Arlene let us know that there are several groups who are interested in coming to see are wetlands. The next work day is March 3.
 - Terry was checking into a data logger because we need to document this information for our quarterly inspections. The data logger would help us not be dependent on a volunteer to get the information. Larry let us know that if no data had been collected he was putting in estimates for our report. Terry had come up with a couple of options.
 - One option was wi-fi compatible and checked the lake level, temperature and also had a rain gauge. This cost roughly \$2,000.
 - The second option was Bluetooth compatible but would have to manually check a rain gauge. This option costs roughly \$600.
 - The third option just had an SD card that would store the data and would have to be checked regularly to collect the data. Also, it someone would have to manually check the rain gauge as well. This option cost roughly \$500.
 - 4th quarter dam inspection has been completed. Everything looked fine.
 - The County Highway Department fixed the culvert on Hatchery by the toe drain.
 - The pond that feeds in thru the “tube” on Koher is about 2 feet higher than Papakeechee because the “tube” is plugged. Terry called and spoke with Dericke, property manager of Tri-County, and asked if Dericke would let us know when they clean it out since it would raise Papakeechee. Dericke said that he was more than willing to work with us on this issue.
 - Lake level is up 6 inches above the top of the box. The channel is touching the wetlands and the wetlands have been filled in.
 - Terry put in 18 tons of dirt last year. Most of that was to separatethe channel from the wetlands. The dirt has been moved

with all the rain we have had. Terry is planning on bringing in more dirt this year.

- Terry said he was still working on getting quotes for the fence by the “tube”. The High estimates he had gotten were \$30,000 the low being around \$15,000. The 4 companies he had spoken to were talking about using metal posts but there was some issue with the power lines. We could possibly get the power lines temporarily moved and reroute the power but that would cost us \$2000 per post and we have 3 posts to move. Making an additional \$6000 costs. He is still trying to look into someone who would just put in wood posts like we currently have. Pat asked Terry to expand the search to see if their other options. Jim Whitehead said he would try and get a hold of Todd from Dons Excavating.

- Terry Radtke made a motion to spend \$2000 for data logger and rain gauge with Wi-Fi or cellular capability.
- No Second
- Motion Dies.

- Terry Radtke made a motion to spend \$600 for data logger with Bluetooth capability.
- Dave Floyd seconds the motion
- Jim Whitehead opposes.
- Motion carried.

Old Business:

- None.

New Business:

- Spring POW WOW
 - Bernie will have a draft for us as the next meeting. Arlene let Bernie know he could use the Article she sent us, “Moving Forward”, in the POW WOW.
- Spring Clean-Up
 - Steve Schwartz has been looking into prices for a dumpster and removal of certain household products. After much discussion it was decided that Steve Schwartz would give the information of where things can be taken to get rid of to Bernie to put in the POW WOW.
- Officer’s Fees
 - Current Officer’s Fee are as follows:
 - President - \$2000
 - Secretary - \$750
 - Treasurer - \$750
- Steve Herendeen made a motion to set the Officers Pay as \$2000 for the President and \$750 for the Secretary and \$750 for the Treasurer.
- Dave Floyd seconded the motion

- Motion Carried.

Guest Comments:

- None

Director Concerns:

- Dave Hewitt – He received a letter from Matt Sandy regarding the flood map but needed to review before he spoke to us about it.
- Larry Clough –The 2011 board executed a document for a certain authority for him for the purposes of doing work in regards to the dam. He is wondering if we need to do a formal document to release his right or just let it die.
- Jim Whitehead – He let us know that they raise fund from the residents that live on Hiawatha for road work and snow removal. In saying that, they have used all the funds they have collected this year. He also let us know that the road is eroding and that the road was once 12-15 feet has washed away to 8 feet wide and there is huge wash out areas. He thinks that residents at the end of Hiawatha will have a very hard time getting to there house because there are huge wash out areas. Pat is putting it on the agenda for the next meeting.
- **Adjourn:**
 - Bernie Ebetino made a motion to adjourn the meeting.
 - Terry Radtke seconded the motion.
 - Motion carried.

Meeting Schedule:

- March 10, 2018 – 8:15 AM – Dave Hewitt’s Office
- April 14, 2018 – 8:15 AM – Dave Hewitt’s Office
- May 12, 2018 – 8:15 AM – PPA Building

2018 Goals:

1. Develop 2019 goals and budget.
2. Continue to update existing procedures.
3. Conduct Self-Inspection of the Wetlands in accordance to the recommendation of Williams Creek.
4. File delinquent claims in small claims court through our attorney by June 1, 2018.
5. Have lake appearance and weed control in good shape by Memorial Day.
6. Review By-law and covenants. Recommended changes.
7. Look at potential improvement to the PPA building.
8. Work on developing an Emergency Action Plan.

Calendar of Events:

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April:

- Dues and fees are due April 1.
- Complete harvester maintenance.
- POW WOW distributed.

May:

- Pay property taxes for year.
- Weed treatment
- Water quality testing.
- Send list of delinquent property owners to Steve Snyder.
- Complete first draft of next calendar year's budget.

June:

- Establish nominating committee
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2nd quarter Dam Inspection

July:

- Plan for Annual Meeting
- Propose and approve next calendar year's budget.

August:

- Annual Meeting.
- Review Insurance coverage.

September:

- Set goals for next calendar year.
- 1st draft of POW WOW by September 30.
- Conduct 3rd quarter Dam inspection.
- Review next year's Goals.

October:

- In prep of billing, begin updating lot owner list.
- Oct 15 receive insurance renewal for packaged policy; review coverage for revisions
- POW WOW distributed.
- Finalize next year's Goals.

November:

- In prep of billing, finish updating lot owners list.

December:

- Conduct 4th quarter Dam inspection.

- Dec 15 receive professional liability insurance renewal; review coverage for revisions