

Papakeechee Protective Association (PPA)  
Board Meeting

President, Pat Ebetino called the October 14, 2017 PPA Board Meeting to order.

Roll Call:

President	Pat Ebetino	Vice President:	Dave Hewitt
Treasurer:	Sally Whitehead	Secretary:	Absent

District # 1 Director: Paul Garl	District # 5A Director: Linda Minnick
District # 2 Director: Bernie Ebetino	District # 6 Director: absent
District # 3 Director: Larry Clough	District # 7 Director: Steve Schwartz
District # 4 Director: absent	District # 8-9 Director: absent
District # 5 Director: David Floyd	

Guests:

Joyce "Arleen" Corson - District 1

**Calendar:**

October:

- In prep of billing, begin updating lot owner list.
- Oct 15 receive insurance renewal for packaged policy; review coverage for revisions.
- POW WOW distributed.
- Finalize next year's Goals.

November:

- In prep of billing, finish updating lot owners list.

**Secretary Report:**

Minutes from the September 9, 2017 Board Meeting were distributed via e-mail.

- Sally Whitehead made a motion to accept the Secretary Report.
- Dave Hewitt seconded the motion.
- Motion carried.

**Treasurers Report:**

Sally Whitehead provided copies of the September Treasurer Report.

- Operating Fund: \$38,541.00
- Bernie Ebetino made a motion that we accept the Treasurers Report.
- Paul Garl seconded the motion.
- Motion carried.

## Maintenance Report Dam, Lake, Grounds:

- General:
  - Terry wasn't at the meeting but sent out an email regarding a few items.
    - He isn't ready to make a proposal to the board at this time regarding a remote automated lake water level reading system to collect our data.
    - He doesn't have any proposals for the fence by the in-flow yet.
    - 3<sup>rd</sup> quarter dam inspection has been completed. The county guys have completed installing a new drain on Hatcher Road by Steve Yoder's place. This is the drain that takes the water from the West dam toe drains. This was no cost to us. There is a house adjacent to this area that has a 6' by 10' stack of branches piled in this area that needs removed.
    - Going to remove boats this next week.
    - Going to start on berm between wetland and channel where it is low. He will just build it up with top-soil. Also, there are a series of low spots and holes to fill in grass areas on both sides of channel.
    - Monday the 16<sup>th</sup> he will meet with the local middle school for them to see the weed harvester.
    - Is a cannon a firearm? Burt Blackmer neighbor informed Terry that Burt rolls a little cannon outside sets it up with gunpowder and fires it.
  - Yes, this is a firearm. However, Mr. Blackmer hasn't been firing lately. Pat will send a general note to Mr. Blackmer regarding the board receiving complaints about the noise of firing the cannon.
  - Larry let us know that we still haven't receive the report from Williams Creek.

## Old Business:

- Finalize 2018 Goals
  - No. 3 needs to change dam and levee to wetland.
- Larry Clough made a motion that we accept the proposed 2018 Goal with the change to number 3.
- Dave Floyd seconded the motion.
  - Discussion on the motion was heard about possibly adding an additional goal about the flood plain issues members might have or are having. It was decided that we wouldn't add it to the goals, but Dave Hewitt would right up a procedure on what members should/need to do.
- Motion carried.
- POW WOW
  - Bernie sent the POW WOW out to members whose email address he had.
  - He will be sending it out via regular mail to members whose email he did not have. He hadn't sent them out yet because there was an issue with the printer but once he got them back it would get them sent out.

### **New Business:**

- Review Insurance
  - There was an increase but Sally and Steve Herendeen reviewed it thought it was alright and they paid the increase.
- Future Meeting Start Times
  - Meeting time was adjusted to 8:15 since the community center building is not opened to 8:00. The adjustment just allows people to get into the building and settled before the meeting actually begins. Once we do move back to the association building the meeting time will remain at 8:15.

### **Guest Comments:**

- Arleen Corson district 1–Terry talked to Arleen about the erosion mats and some missing vegetation. They worked on plantingsome vegetation around the concrete that holds these erosion mats down per Terry’s request. Arleen was also going to meet with the middle school kids about the wetlands.

### **Director Concerns:**

- SteveSchwartz – He talked to KC Recycle about getting rid of paint and items like that. The lady at KC said if we did take stuff we should limit it to paint. She would come and talk to the board more about this if we wanted.
- Paul Garl – Paul hasn’t seen the Swiharts use the boat with the motor.
- Dave Hewitt – He would get with Randy to see what is in the box and let Pat know.
- Linda Minnick – When talking about being a good neighbor in the POW WOW maybe we could add the noise issue.
- Larry Clough - Compliment Bernie on the POW WOW. In thinking about getting the weeds out of the lake could Sally compile when the guys “mowed” the weeds. The days and hours they worked. This would help Larry figure out the logistics/price to get the weeds out of the lake.
- **Adjourn:**
  - Larry Cloughmade a motion to adjourn the meeting.
  - Bernie Ebetinoseconded the motion.
  - Motion carried.

### Meeting Schedule:

- November 11, 2017 – 8:15 AM – Dave Hewitt’s Office

### 2017 Goals:

- Continue loan repayment schedule and pay off by 10-01-2018
- Develop 2018 goals and budget. Set lake dues for 2018.
- Continue to update existing procedures as that process evolves.
- Conduct Wetlands inspection with Williams Creek to their satisfaction if required.
- File delinquent claims in small claims court through our attorney by 06/01/2017.
- Have lake appearance and weed control in good shape by Memorial Day.
- Maintain an easy to use website with up to date information
- Review By-Laws / recommend changes
- Look at potential improvements to the PPA building

### Calendar of Events:

#### January:

- Member dues & fee notices mailed. **Completed**
- Send calendar year Financial Statement to Lake City Bank (LCB). **Completed**

#### February:

- Set Officers Pay **Completed**
- Preparation for filing prior year’s tax return **Completed**

#### March:

- Establish Harvester and Lake Maintenance program and budget. **Completed**
- 1<sup>st</sup> draft of POW WOW by March 30 **Completed**
- Send copy of Tax Return to Lake City Bank (LCB). **Completed**
- Review Inventory of Keys **Completed**
- Conduct 1<sup>st</sup> quarter Dam inspection. **Completed**

#### April:

- Dues and fees are due April 1. **Completed**
- Complete harvester maintenance **Completed**
- POW WOW distributed - **Completed**

#### May:

- Pay property taxes for year **Completed**
- Weed treatment **Completed**
- Water quality testing. **Completed**
- Send list of delinquent property owners to Steve Snyder. **Completed**
- Complete first draft of next calendar year’s budget. **Completed**

#### June:

- Establish nominating committee **Completed**
- President appoint Audit Committee of 3 Association Members **Completed**
- Fiscal year end June 30 **Completed**
- Conduct 2<sup>nd</sup> quarter Dam Inspection **Completed**

#### July:

- Plan for Annual Meeting **Completed**

- Propose and approve next calendar year's budget. **Completed**

August:

- Annual Meeting. **Completed**
- Review Insurance coverage. **Completed**

September:

- Set goals for next calendar year. **Completed**
- 1<sup>st</sup> draft of POW WOW by September 30. **Completed**
- Conduct 3<sup>rd</sup> quarter Dam inspection **Completed**
- Review next year's Goals. **Completed**

October:

- In prep of billing, begin updating lot owner list.
- Oct 15 receive insurance renewal for packaged policy; review coverage for revisions
- POW WOW distributed. **Completed**
- Finalize next year's Goals. **Completed**

November:

- In prep of billing, finish updating lot owners list.

December:

- Conduct 4<sup>th</sup> quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal; review coverage for revisions