

Papakeechee Protective Association (PPA)
Board Meeting

President, Pat Ebetino called the February 4, 2017 PPA Board Meeting to order.

Roll Call:

President	Pat Ebetino	Vice President:	Dave Hewitt
Treasurer:	Sally Whitehead	Secretary:	Candace Wallace

District # 1 Director: Paul Garl
District # 2 Director: Bernie Ebetino
District # 3 Director: Larry Clough
District # 4 Director: Steve Herendeen
District # 5 Director: Absent

District # 5A Director: Linda Minnick
District # 6 Director: Jim Whitehead
District # 7 Director: Absent
District # 8-9 Director: Terry Radtke

Guests:
None

Calendar:

January:

- Member dues & fee notices mailed
- Send calendar year Financial Statement to Lake City Bank (LCB).

February:

- Set officers Pay
- Preparation for filing prior year's tax return

March:

- Establish Harvester and Lake Maintenance program and budget.
- 1st draft of POW WOW by March 30
- Send copy of Tax Return to Lake City Bank (LCB).
- Review Inventory of Keys
- Conduct 1st quarter Dam inspection.

Secretary Report:

Minutes from the December 10, 2016 Board Meeting was distributed via e-mail.

- Dave Hewitt made a motion to accept the December 10, 2016 Secretary Report as written.
- Paul Garl seconded the motion.
- Motion carried.

Treasurers Report:

Sally Whitehead provided copies of the December 2016 and January 2017 Treasurer Report.

Sally let us know that checks were written to Moore and Moore, pertaining to work done 9 months ago, to Snyder and Morgan pertaining to the Stuckman Expansion, and Williams Creek.

Sally advised that the Lapsi account had been closed and the remaining balance deposited into the operating account and that Aquatic Control Fish & Weed was paid for the Fish and Weed Study with these funds.

- Operating Fund: \$45,688.71
- Dam Fund: \$23,139.57
- Total: \$68,828.28

- Lake City Bank – Dam Construction Loan: **\$107,338.16**

- Bernie Ebetino made a motion that we accept the Treasurers Report for December 2016 and January 2017.
- Steve Herendeen seconded the motion.
- Motion carried.

Sally also went over the 2017 budget.

- Steve Herendeen made a motion to approve the Revised 2017 Budget Cash Flow.
- Bernie Ebetino seconded the motion.
- Motion carried.

Status of Delinquent Dues /Assessments:

Outstanding Dues/Assessments for 2014, 2015 and 2016:

- **District 5:**
 - Michele Creech 9800 N. Denzel Dr. – Lien filed

Dam & Lake Maintenance/Boats Report:

- General:
 - Terry did inspection and said that is looked good. He did let us know that some patch work material looks like it might have brook loose on the damn. Terry won't able to check it out till they stop the water flow. He wasn't concerned about it. Terry was aware he would have to do this.
 - Terry needs to work on the Harvester. Paul Erst and Chirs Vitale put together a 9" log for the Harvester.

- Larry said they would be coming to next month's meeting with a breakdown of the amount of funds they would need for continual dam maintenance, which include but are not limited to
 - 1. Channel Re-grading**
 - 2. Turtle Crossing Repairs**
 - 3. Spray for the weeds in the rip-raft on the west embankment.**
 - 4. Possible gravel on the west embankment to help with the mowing process.**
 - 5. Repairing the culvert on Hatchery Rd.**
 - 6. Toe drain Clean out.**
 - 7. Paying Paul and Chris for the 9" log**

- Terry let us know that the Jim no longer wants to mow. Larry and Terry are only concerned about having someone else mow the slope area on the west embankment. Terry should be able to do the rest. They are looking at getting an estimate for that portion of ground.
- Terry feels like he can do about 95% of the work we outsource to Moore and Moore.

- Sally Whitehead made a motion to allow Terry to use the \$2,200.00, for dam/levee maintenance, within reason, as he deems necessary.
- Larry Clough seconded the motion.
- Motion carried.

- Larry let us know that we need to be aware that as the damn ages the cost of the maintenance will go up.

- Larry Clough made a motion to provide up to \$6,000.00 for Earth Exploration for damn Inspection.
- Bernie Ebetino seconded the motion.
- Motion carried.

- Larry discussed the ASPSO workshop. He is planning on attending again this year. However, this year he hasn't been asked to attend so he will need to cover his entry fee and accommodations. He just wanted to let us know that he might possibly need funds to cover this.

- Arlene Corson is working very hard on the wetland mitigation. Larry would like to set up a fund for Arlene to use for chemicals and what else she might need to continue this process.

- Larry Clough made a motion to provide up to \$1,500.00 for wetland maintenance.
- Dave Hewitt seconded the motion.
- Motion carried.

Old Business:

- Fish Study
 - The fish and weed study was completed. There was some concern about the timing of putting in the chemicals. Also, there was mention of fishing regulations in the report. Steve Herendeen was going to call Aquatic Control and get some clarification on that.
 - We will put the full report up on the website.
 - Bernie will be putting in a blurb regarding the fish study in the Pow Wow and if anyone would like more information about it they will be directed to the website.

- PPA Property on Hiawatha:
 - The survey has been completed.
 - The deed has been signed.

- Stuckman Expansion:
 - Pat let us know that the expansion had been approved. There is to be no second drive. They will be putting up a fence and the neighbors are welcome to plant trees.

- Website
 - Bernie has been working on this. The email linking is still not working there is some security issue with it and talking to the server.
 - Pat will put on the website that if there are questions or concerns to email the papakeeche@gmail.com email. Pat will watch this and pass it on to whom it concerns, district rep and or the board members.

New Business:

- Officers Pay
 - President pay set at \$2,000.00
 - Secretary pat set at \$750.00. This will be split equally between Bernie and Candace.
 - Treasurers pay set at \$750.00

- Steve Herendeen made a motion to approve the officers pay.
- Larry Clough seconded the motion.
- Motion carried.

- Spring Pow Wow
 - LaPSI Info will need to be edited.
 - Information needs to be to Bernie by the end of February if possible.

- Anthony Serianni
 - Anthony sent an email advising us that he would be filming an episode of Outdoor Minutes on February 9, 2017 regarding LAPSI and their work on Papakeeche. Anthony was wanting a board member to be there. Larry

thought it best to check to see if Arlene Corson could do it. He was going to talk to her about it after the meeting.

- Steve made a motion to allow LAPSI to use the property for the use of the filming.
- Larry Clough seconded the motion.
- Motion carried.

- Shane and Candace Wallace
 - Papakeechee got notice that Shane and Candace Wallace are filing a variance to operate a home business from their home.
 - Dave went and talked with the BZA about it. Dave said the association shouldn't have an issue with it and that we just need to send a letter to the BZA saying that.

- Dave Hewitt made motion to send a letter to the Kosciusko County Board of Zoning Appeals stating that the Association has no issue with Shane and Candace having a variance.
- Paul Garl seconded the motion.
- Motion carried.

Director Concerns:

- None

Adjourn:

- Steve Herendeen made a motion to adjourn the meeting.
- Larry Clough seconded the motion.
- Motion carried.

Meeting Schedule:

- March 11, 2017 8:00 AM – NWCC (Dave Hewitt's office)
- April 8, 2017 8:00 AM – NWCC (Dave Hewitt's office)

2017 Goals:

- Continue loan repayment schedule and pay off by 10-01-2018
- Develop 2018 goals and budget. Set lake dues for 2018.
- Continue to update existing procedures as that process evolves.
- Conduct Wetlands inspection with Williams Creek to their satisfaction if required.
- File delinquent claims in small claims court through our attorney by 06/01/2017.
- Have lake appearance and weed control in good shape by Memorial Day.
- Maintain an easy to use website with up to date information
- Review By-Laws / recommend changes
- Look at potential improvements to the PPA building

Calendar of Events:

January:

- Member dues & fee notices mailed. Completed
- Send calendar year Financial Statement to Lake City Bank (LCB). Completed

February:

- Set Officers Pay Completed
- Preparation for filing prior year's tax return Completed

March:

- Establish Harvester and Lake Maintenance program and budget.
- 1st draft of POW WOW by March 30
- Send copy of Tax Return to Lake City Bank (LCB). Completed
- Review Inventory of Keys
- Conduct 1st quarter Dam inspection.

April:

- Dues and fees are due April 01
- Complete harvester maintenance
- POW WOW distributed

May:

- Pay property taxes for year
- Weed treatment
- Water quality testing
- Send list of delinquent property owners to Steve Snyder
- Complete first draft of next calendar year's budget.

June:

- Establish nominating committee
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2nd quarter Dam inspection

July:

- Plan for Annual Meeting
- Propose and approve next calendar year's budget.

August:

- Annual Meeting
- Review Insurance coverage

September:

- Set goals for next calendar year.
- 1st draft of POW WOW by September 30
- Conduct 3rd quarter Dam inspection
- Review next year's Goals

October:

- In prep of billing, begin updating lot owner list.
- As long as there is an outstanding loan balance, send copy of insurance renewal to LCB.

- Oct 15 receive insurance renewal for packaged policy; review coverage for revisions
- POW WOW distributed
- Finalize next year's Goals

November:

- In prep of billing, finish updating lot owners list.

December:

- Conduct 4th quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal; review coverage for revisions