

Papakeechee Protective Association (PPA)
Board Meeting

President, Pat Ebetino called the December 10, 2016 PPA Board Meeting to order.

Roll Call:

President Pat Ebetino Vice President:
Treasurer: Sally Whitehead Secretary: Bernie Ebetino

| | | | |
|-----------------------|----------------|-------------------------|----------------|
| District # 1 Director | Paul Garl | District # 5A Director | Linda Minnick |
| District # 2 Director | Bernie Ebetino | District # 6 Director | Jim Whitehead |
| District # 3 Director | | District # 7 Director | Steve Schwartz |
| District # 4 Director | Dave Hewitt | District # 8-9 Director | Terry Radtke |
| District # 5 Director | John Hart | | |

Guests:

Georganna Hart District 5

Calendar:

December:

- Conduct 4th quarter Dam inspection.
- Dec 15, receive professional liability insurance renewal; review coverage for any revisions.

January:

- Member dues & fee notices mailed
- Send calendar year Financial Statement to Lake City Bank (LCB).

February:

- Set officers Pay
- Preparation for filing prior year's tax return

Secretary Report:

Minutes from the November 12, 2016 Board Meeting was distributed via e-mail.

- Dave Hewitt made a motion to accept the November 12 Secretary Report as written.
- John Hart seconded the motion.
- Motion carried.

Treasurers Report:

Sally Whitehead provided copies of the November 30, 2016 Treasurer Report.

Sally advised that the insurance premium in the amount of \$675.00 was paid. Last year we lowered our liability coverage. This accounts for the reduction in our premium. Sally also advised that until we collect 2017 dues and assessments, there are sufficient monies in the Dam Fund to cover out normal monthly payments.

- Operating Fund: \$ 37,860.69
- Dam Fund: \$ 15,848.54
- Total: \$ 53,709.23

- LaPSI \$ 4,201.40

- Lake City Bank – Dam Construction Loan: **\$121,509.23**

- Bernie Ebetino made a motion that we accept the Treasurers Report for November 2016.
- Paul Garl seconded the motion.
- Motion carried.

Status of Delinquent Dues /Assessments:

Outstanding Dues/Assessments 2016:

- **District 5:**
 - Michele Creech 9800 N. Denzel Dr. – Lien filed

Outstanding Dues/Assessments 2015:

- **District 5:**
 - Michele Creech 9800 N. Denzel Dr. – Lien filed

Outstanding Dues/Assessments 2014:

- **District 5:**
 - Michelle Creech 9800 N. Denzel Dr. – Lien filed

Dam & Lake Maintenance/Boats Report:

- General:
 - Within the next week, Terry plans to perform the 4th Quarter Dam inspection.
 - Nothing further to report at this time

Old Business:

- Fish Study
 - Pat will reach out to Diane Tulloh to see if she knows when we will be receiving the report.
 - John Hart advised that he thought that it will be provided in February.
- LaPSI's request to have their re-cap of the last 4 years posted on the Website.
 - Pat will follow-up with Larry and Diane
- PPA Property on Hiawatha:
 - Jim Whitehead said that the other day he saw a surveyor walking around the property.
 - Dave Hewitt volunteered to work with Mark Deister
- Vice President Vacancy:

- Pat advised that she contacted Mark Laurent about the vacancy. Mark advised that he would get back to her with his decision
- Dave Hewitt suggested that the position of Vice President be filled with a current Board member.
- No decision has been made
- Stuckman Expansion:
 - Regarding the proposed expansion, Pat provided a detailed summary of all that has transpired. To date, the Kosciusko BZA has not finalized their decision. Another BZA meeting is scheduled for Tuesday, 12/13/2016.
 - Dave Hewitt made a motion that at the BZA meeting, Pat be the only person representing the PPA.
 - Jim Whitehead seconded the motion.
 - Motion carried

New Business:

- Properties for sale
 - There is a small lot for sale on Denzel drive.
 - The lot between Shane Wallace and Larry Clough as well as a lot across Koher Rd. is also for sale. Asking price is \$80,000.

Director Concerns:

Steve Schwartz:

- Rita Schnedler shared a brochure she found from the PPA in the 1940s. This was quite interesting.

Adjourn:

- Steve Schwartz made a motion to adjourn the meeting.
- Terry Radtke seconded the motion.
- Motion carried.

Meeting Schedule:

- February 11, 2017 8:00 AM – NWCC (Dave Hewitt's office)
- March 11, 2017 8:00 AM – NWCC (Dave Hewitt's office)

2016 Goals:

- Continue loan repayment schedule and pay off by 10-01-2018
- Develop 2017 goals and budget. Set lake dues for 2017.
- Continue to update existing procedures as that process evolves.
- Conduct DNR inspections to their satisfaction through Earth Explorations if required.
- Conduct Wetlands inspection with Williams Creek to their satisfaction if required.
- File delinquent claims in small claims court through our attorney by 05/01/2016.

- Have lake appearance and weed control in good shape by Memorial Day.
- Maintain an easy to use website with up to date information
- LaPSI

2017 Goals:

- Continue loan repayment schedule and pay off by 10-01-2018
- Develop 2018 goals and budget. Set lake dues for 2018.
- Continue to update existing procedures as that process evolves.
- Conduct Wetlands inspection with Williams Creek to their satisfaction if required.
- File delinquent claims in small claims court through our attorney by 06/01/2017.
- Have lake appearance and weed control in good shape by Memorial Day.
- Maintain an easy to use website with up to date information
- Review By-Laws / recommend changes
- Look at potential improvements to the PPA building

Calendar of Events:

January:

- Member dues & fee notices mailed.
- Send calendar year Financial Statement to Lake City Bank (LCB).

February:

- Set Officers Pay
- Preparation for filing prior year's tax return

March:

- Establish Harvester and Lake Maintenance program and budget.
- 1st draft of POW WOW by March 30
- Send copy of Tax Return to Lake City Bank (LCB).
- Review Inventory of Keys
- Conduct 1st quarter Dam inspection.

April:

- Dues and fees are due April 01
- Complete harvester maintenance
- POW WOW distributed

May:

- Pay property taxes for year
- Weed treatment
- Water quality testing
- Send list of delinquent property owners to Steve Snyder
- Complete first draft of next calendar year's budget.

June:

- Establish nominating committee
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2nd quarter Dam inspection

July:

- Plan for Annual Meeting
- Propose and approve next calendar year's budget.

August:

- Annual Meeting
- Review Insurance coverage

September:

- Set goals for next calendar year.
- 1st draft of POW WOW by September 30
- Conduct 3rd quarter Dam inspection
- Review next year's Goals

October:

- In prep of billing, begin updating lot owner list.
- As long as there is an outstanding loan balance, send copy of insurance renewal to LCB.
- Oct 15 receive insurance renewal for packaged policy; review coverage for revisions
- POW WOW distributed
- Finalize next year's Goals

November:

- In prep of billing, finish updating lot owners list.

December:

- Conduct 4th quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal; review coverage for revisions