

Papakeechee Protective Association (PPA)
Board Meeting

President, Pat Ebetino called the November 12, 2016 PPA Board Meeting to order.

Roll Call:

President	Pat Ebetino	Vice President:	John Hart
Treasurer:	Sally Whitehead	Secretary:	Bernie Ebetino

District # 1 Director	Paul Garl	District # 5A Director	Linda Minnick
District # 2 Director	Bernie Ebetino	District # 6 Director	Jim Whitehead
District # 3 Director	Larry Clough	District # 7 Director	Steve Schwartz
District # 4 Director	Dave Hewitt	District # 8-9 Director	Terry Radtke
District # 5 Director	John Hart		

Guests:

Joyce Corson	District 1	Nancy Garl	District 1
Bob Rhine	District 2	Rosalie Sorg	District 2
Diane Tulloh	District 4	Mark Laurent	District 4

Calendar:

November:

- In prep of billing, finish updating the list of lot owners.
- Propose and approve next calendar year's budget.

December:

- Conduct 4th quarter Dam inspection.
- Dec 15, receive professional liability insurance renewal; review coverage for revisions.

January:

- Member dues & fee notices mailed
- Send calendar year Financial Statement to Lake City Bank (LCB).

Secretary Report:

Minutes from the October 08, 2016 Board Meeting and the November 05, 2016 Emergency Board Meeting were distributed via e-mail.

- Terry Radtke made a motion to accept the October 08 and November 05 Secretary Reports as written.
- Paul Garl seconded the motion.
- Motion carried.

Treasurers Report:

Sally Whitehead provided copies of the October 2016 Treasurer Report.

- Operating Fund: \$ 39,063.99
- Dam Fund: \$ 23,458.54
- Total: \$ 62,522.53

- LaPSI \$ 4,201.40

- Lake City Bank – Dam Construction Loan: **\$128,538.13**

- Larry Clough made a motion that we accept the Treasurers Report for October 2016.
- Steve Schwartz seconded the motion.
- Motion carried.

Status of Delinquent Dues /Assessments:

Outstanding Dues/Assessments 2016:

- **District 5:**
 - Michele Creech 9800 N. Denzel Dr. – Lien filed

Outstanding Dues/Assessments 2015:

- **District 5:**
 - Michele Creech 9800 N. Denzel Dr. – Lien filed

Outstanding Dues/Assessments 2014:

- **District 5:**
 - Michelle Creech 9800 N. Denzel Dr. – Lien filed

Dam & Lake Maintenance/Boats Report:

- General:
 - Terry reported that the harvester and chemical boats have been removed and are stored in the building.
 - In preparation for winter, Terry and Dave removed the top stop log. There is now a 12 inch water flow through the drop box.
- Wetland:
 - Arleen has prepared a ‘Fall Report’ this will be distributed to the Board.
 - She is creating a map of the wetland mitigation area that marks the location of different plant types.
 - She stated that soon after the first freeze, we should do a burn of the cattails
 - She asked if the chemical should be moved to a climate controlled location for the winter.
 - She advised that the first work day for 2017 will be sometime around Mother’s Day

Old Business:

- PPA Property on Hiawatha
 - Sally provided a copy of the letter she has prepared to be sent to Mark Deister.

- Dave Hewitt made a motion that we proceed, with the understanding that no approval for the sale will be given until we see the final survey.
- John Hart seconded the motion.
- Discussion: One of the conditions is that Mark get an opinion from Steve Snyder and that someone should go with Mark. Dave volunteered to go with Mark.
- Motion carried
- 2017 Goals
 - Bernie Ebetino made a motion that we accept the 2017 Goals, once the date in #5 is updated to 06/01/2017
 - Sally Whitehead seconded the motion.
 - Motion carried
- Website
 - Pat reported that all prior Board Meeting minutes and the POW WOW have been updated on the website.
 - The e-mail address feature is not working. We will look into alternatives.
- Fish Study
 - The fish study was conducted October 20, 2016. We have not yet received a report, or an invoice. Diane Tulloh will follow up.
 - John Hart had expressed a concern about the process. He did follow-up with Aquatic Control and now has a better understanding.

New Business:

- John Hart announced that he is resigning as Vice President. He will remain the District 5 Representative
- Stuckman Expansion
 - Pat provided an update on what transpired at the Board of Zoning Appeals (BZA) meeting on 11/09/2016. A sufficient number of concerns arose that the BZA continued the case until 12/13/2016. They asked if the residents and Stuckmans would meet and try to come to a compromise. The BZA also stated that they would like to hear input from the County Highway Department.
 - It was suggested that a committee be formed to further investigate.
 - John Hart made a motion that to address this, a committee be formed consisting of Pat Ebetino, Bob Rhine, and Jody Hedges.
 - Dave Hewitt seconded the motion.
 - Motion carried.
- LaPSI Accomplishments
 - Diane Tulloh has sent a list of LaPSI accomplishments over the last 4 years to Bernie. She requests these be put on our website.
 - It was suggested that the accomplishments be updated to include names of the people who participated.
 - Larry Clough also asked that the write-up regarding the meeting with Gary Lambardi be expanded.
 - John Hart made a motion that once the document is updated, we post it on the website
 - Paul Garl seconded the motion.

- Discussion: Diane will work on updating the names. She will work with Larry regarding the expanded write-up on the meeting with Gary Lambardi.
- Motion carried
- Diane also provided handouts about Harmful Algal Blooms.

Guest Comments:

- Bob Rhine thanked the Board for their support in his concerns of the Stuckman Expansion.
- Regarding the Stuckman Expansion, Diane Tulloh asked for advise on the best way to notify the rest of the property owners.
- Rosalie Sorg volunteered to fill the vacant Vice President position.

Director Concerns:

Jim Whitehead

- Will there be a December meeting?
- Pat advised that at this time the December and January meetings are canceled. If something comes up that warrants a meeting, she will notify the Board Members.

Adjourn:

- Steve Schwartz made a motion to adjourn the meeting.
- Larry Clough seconded the motion.
- Motion carried.

Meeting Schedule:

- February 11, 2017 8:00 AM – NWCC (Dave Hewitt’s office)

2016 Goals:

- Continue loan repayment schedule and pay off by 10-01-2018
- Develop 2017 goals and budget. Set lake dues for 2017.
- Continue to update existing procedures as that process evolves.
- Conduct DNR inspections to their satisfaction through Earth Explorations if required.
- Conduct Wetlands inspection with Williams Creek to their satisfaction if required.
- File delinquent claims in small claims court through our attorney by 05/01/2016.
- Have lake appearance and weed control in good shape by Memorial Day.
- Maintain an easy to use website with up to date information
- LaPSI

2017 Goals:

- Continue loan repayment schedule and pay off by 10-01-2018
- Develop 2018 goals and budget. Set lake dues for 2018.
- Continue to update existing procedures as that process evolves.
- Conduct Wetlands inspection with Williams Creek to their satisfaction if required.

- File delinquent claims in small claims court through our attorney by 06/01/2017.
- Have lake appearance and weed control in good shape by Memorial Day.
- Maintain an easy to use website with up to date information
- Review By-Laws / recommend changes
- Look at potential improvements to the PPA building

Calendar of Events:

January:

- Member dues & fee notices mailed.
- Send calendar year Financial Statement to Lake City Bank (LCB).

February:

- Set Officers Pay
- Preparation for filing prior year's tax return

March:

- Establish Harvester and Lake Maintenance program and budget.
- 1st draft of POW WOW by March 30
- Send copy of Tax Return to Lake City Bank (LCB).
- Review Inventory of Keys
- Conduct 1st quarter Dam inspection.

April:

- Dues and fees are due April 01
- Complete harvester maintenance
- POW WOW distributed

May:

- Pay property taxes for year
- Weed treatment
- Water quality testing
- Send list of delinquent property owners to Steve Snyder
- Complete first draft of next calendar year's budget.

June:

- Establish nominating committee
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2nd quarter Dam inspection

July:

- Plan for Annual Meeting
- Propose and approve next calendar year's budget.

August:

- Annual Meeting
- Review Insurance coverage

September:

- Set goals for next calendar year.
- 1st draft of POW WOW by September 30
- Conduct 3rd quarter Dam inspection

- Review next year's Goals

October:

- In prep of billing, begin updating lot owner list.
- As long as there is an outstanding loan balance, send copy of insurance renewal to LCB.
- Oct 15 receive insurance renewal for packaged policy; review coverage for revisions
- POW WOW distributed
- Finalize next year's Goals

November:

- In prep of billing, finish updating lot owners list.

December:

- Conduct 4th quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal; review coverage for revisions