

Papakeechee Protective Association (PPA)
Board Meeting

President, Steve Herendeen called the May 14, 2016, PPA Board Meeting to order.

Roll Call:

President	Steve Herendeen	Vice President:	
Treasurer:	Sally Whitehead	Secretary:	Pat Ebetino
District # 1 Director	Paul Garl	District # 5A Director	
District # 2 Director	Bernie Ebetino	District # 6 Director	
District # 3 Director	Larry Clough	District # 7 Director	Steve Schwartz
District # 4 Director	Dave Hewitt	District # 8-9 Director	Terry Radtke
District # 5 Director			

Guests:

Jody Hedges	District 2	Diane Tulloh	District 4
Jon Korejwa	District 6		

Secretary Report:

Minutes from the April 09, 2016 Board Meeting were distributed via e-mail.

- Steve Schwartz made a motion to accept, as written, the April 09, 2016 Secretary Report.
- Larry Clough seconded the motion.
- Motion carried.

Calendar:

May:

- Pay property taxes for year - **paid**
- Weed treatment - **complete**
- Water quality testing
- Send list of delinquent property owners to Steve Snyder.

June:

- Establish nominating committee - **complete**
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2nd quarter Dam inspection

July:

- Plan for Annual Meeting

Treasurers Report:

Sally Whitehead provided copies of the April 30, 2016 Treasurer Report.

- Operating Fund: \$ 60,915.53

- Dam Fund: \$ 92,117.37
- Total: \$153,032.90

- LaPSI \$ 5,300.85

- Lake City Bank – Dam Construction Loan: **\$197,562.06**

- Pat Ebetino made a motion that we accept the April 2016 Treasurers Report.
- Dave Hewitt seconded the motion.
- Motion carried.

Status of Delinquent Dues /Assessments:

Outstanding Dues/Assessments 2015:

- **District 5:**
 - Michele Creech 9800 N. Denzel Dr. – Lien filed

Outstanding Dues/Assessments 2014:

- **District 5:**
 - Michelle Creech 9800 N. Denzel Dr.–Lien filed

Dues Collection Status

- As of April 30,2016
 - Five (5) Property Owners have not yet paid their dues/assessments.
 - Sally will prepare a list to be sent to the Attorney.

Inventory:

- Pat has created a spreadsheet to track items owned by PPA. A tag will be placed on each item identifying the PPA Inventory number.
- For insurance purposes, we need to identify any item over \$500.00. Our policy is limited to a maximum of \$5000 for property owned.
- Pat will get this information to Steve Herendeen.

Nominating Committee:

- Steve Schwartz and Bernie Ebetino reported that they have completed the slate.

Financial Review Committee:

- Steve appointed the following to the Financial Assessment Committee:
 - Sally Whitehead
 - Steve Schwartz
 - Jon Korejwa

Hurshey Property:

- Steve reported that the issue has been resolved.
- Renee advised Sally that a settlement was reached before the court date.

Dam & Lake Maintenance/Boats Report:

- Terry reported that the Lake was treated on Thursday 05/12/2016
 - Six (6) gallons of chemical were injected into the lake. A mix ratio of 25:1 is used, One (1) gallon of chemical to 25 gallons of lake water. Following the perimeter of the lake for one complete rotation, the chemical is disbursed.
 - The lake water should not be used to water lawns for 30 days from the date of treatment.
 - Signs were posted around the lake.
 - Buoys were placed in the lake.
 - A notification has been posted on the PPA web site.
- The Harvester will be launched next week
- Curly Leaf is very abundant this year
- Plant Study – scheduled for May 19th. LaPSI wanted to follow Aqua Control as they perform the study; however Diane is not available that day. She asked if Terry would be available. He will not be available.
- Wetland Mitigation
 - A Cattail burn was completed in April.
 - Arleen Corson volunteered to assist with inventorying the plants. Arleen has a good understanding of what needs to be done.
 - Larry Clough has asked Arleen to be the manager of our effort within the mitigation process. This is good news. If she needs additional funds, she should contact Sally Whitehead.
- Larry believes the next bi-annual Dam Inspection by Earth Exploration will be in 2017. Larry will check on this.

Director Concerns:

Dave Hewitt

- To prevent dumping and damage our property along Holiday Lane, we should investigate putting up a gate to block the entrance. Property on Holiday Lane is owned by Dan Stuckman therefore, we require his permission.
- Larry Clough will talk to Dan.

Steve Schwartz:

- Steve's church is having a Community Series. Next session is with Joe Kernan (former Indiana Governor). He will be talking about his time as a POW during the Viet Nam War. Several organizations (Habitat for Humanity, Hospice, WACF Police and Fire Departments etc...) will set up booths in the Fellowship Hall
- If you would like more information, talk to Steve.

Paul Garl

- The Swifts are in the process of moving.
- Dave Hewitt reported that the fence along the lake that they put up does not meet county regulations. It can only be 3 feet tall.

Pat Ebetino:

- Confirm date of Annual Meeting – August 13, 2016

Guest Comments:

Jon Korejwa:

- Complements on the Web Site

Diane Tulloh

- LaPSI Update:
 - Conducted nitrogen and phosphorus tests.
 - The only area that shows a level of nitrogen was at Holiday Lane. However this is nowhere near the level to be of concern. LaPSI will continue to monitor the area.
 - Data from the phosphorus test was sent to the lab
 - To confirm the results, they have also took samples to a lab in Warsaw
 - Diane and Jody attended Hoosier River Watch

Jody Hedges

- Jody would like to put a shed down by the lake. Are there any objections?
- No objections as long as they adhere to county regulations.

Adjourn:

- Pat Ebetino made a motion to adjourn the meeting.
- Dave Hewitt seconded the motion.
- Motion carried.

Meeting Schedule:

June 11, 2016 – 8:00 am PPA Building

August 13, 2016 – 9:00 am PPA Building – Annual Meeting

Action Items

Action Item	Assigned To	Target Date	Comments
Review strategic plan items.	All	Ongoing	
Find motion regarding Schnedler, Moore, and Blackmer pier.	Pat Ebetino	TBD	
Send list of property owners per district to District Reps	Pat Ebetino	Complete	

Talk to Dan Stuckman re: gate at Holiday Lane	Larry Clough	08/13/2016	
Provide Inventory list	Pat Ebetino	08/13/2016	

2016 Goals:

- Continue loan repayment schedule and pay off by 10-01-2018
- Develop 2017 goals and budget. Set lake dues for 2017.
- Continue to update existing procedures as that process evolves.
- Conduct DNR inspections to their satisfaction through Earth Explorations if required.
- Conduct Wetlands inspection with Williams Creek to their satisfaction if required.
- File delinquent claims in small claims court through our attorney by 05/01/2016.
- Have lake appearance and weed control in good shape by Memorial Day.
- Maintain an easy to use website with up to date information.
- LaPSI

Calendar of Events

January:

- Member dues & fee notices mailed.
- Send calendar year Financial Statement to Lake City Bank (LCB).

February:

- Set Officers Pay
- Preparation for filing prior year's tax return
- 1st draft of POW WOW by February 28

March:

- Establish Harvester and Lake Maintenance program and budget.
- POW WOW distributed
- Send copy of Tax Return to Lake City Bank (LCB).
- Review Inventory of Keys
- Conduct 1st quarter Dam inspection.

April:

- Dues and fees are due April 01
- Complete harvester maintenance

May:

- Pay property taxes for year
- Weed treatment
- Water quality testing
- Send list of delinquent property owners to Steve Snyder.

June:

- Establish nominating committee
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2nd quarter Dam inspection

July:

- Plan for Annual Meeting

August:

- Annual Meeting
- Review Insurance coverage
- 1st draft of POW WOW by August 31

September:

- Set goals for next calendar year.
- POW WOW distributed
- Conduct 3rd quarter Dam inspection

October:

- In prep of billing, begin updating lot owner list.
- As long as there is an outstanding loan balance, send copy of insurance renewal to LCB.
- Complete first draft of next calendar year's budget.
- Oct 15 receive insurance renewal for packaged policy; review coverage for revisions

November:

- In prep of billing, finish updating lot owners list.
- Propose and approve next calendar year's budget.

December:

- Conduct 4th quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal; review coverage for revisions