

Papakeechee Protective Association (PPA)
Annual Meeting

President, Steve Herendeen called the August 11, 2012 Papakeechee Protective Association Annual Meeting to order at 09:00.

Roll Call:

President	Steve Herendeen	Treasurer	Charlotte Hill
Vice President	John Hart	Secretary	Pat Ebetino
District # 1 Director	Ron Corson	District # 2 Director	Bernie Ebetino
District # 3 Director	Larry Clough	District # 4 Director	Dave Hewitt
District # 5 Director	Steve Longstreet	District # 6 Director	Jim Whitehead
District # 5A Director	Steve Yoder		

Secretary Report:

Copies of the minutes for the August 20, 2011 Annual Meeting were available on the table at the back of the room.

- Marv Gobles, District 1, made a motion to accept, as written, the Secretary's report.
- Dan Mikolajczak, District 6, seconded the motion.
- Motion carried.

Treasurer Report:

Copies of the Annual Treasurers Report were available on the table at the back of the room.

Charlotte expressed her thanks to those who paid their dues/assessments. Charlotte gave a special thanks to those property owners who have pre-paid the entire 6 year assessment. We collected a total of \$89,285 in pre-payments. This enabled us to delay borrowing against the line of credit.

- **Comprehensive Financial Review Committee Report:**
 - Steve Schwartz advised that the committee reviewed the bank books, and bank statements. Everything was in good order. They were able to match all of the receipts and deposits. There were no problems with the bookkeeping. The committee was pleased with what they found.
- **Bookkeeping brought back in house 07/01/2012.**
 - Effective July 01, 2012, we canceled our arrangement with Link Accounting and brought the bookkeeping function back in house. The main reason for this was to cut down on our expenses.

Questions regarding Treasurer Report:

- Virginia Surso, District 7: **“Does the line of credit show on the Annual Report?” Response:** As of the end of our fiscal year (June, 2012), we had not yet borrowed against the line of credit.
 - **“Why was the cost for mowing so much more than previous year?” Response:** In addition to the annual contractual mowing fee, there were repair costs for the equipment.
 - Jim Lesh, District 4: **“Do we have an idea at this time on how we are doing on budgeting for the Dam project?” Response:** This will be covered under the Dam Project.
 - Mark Muldoon, District 3: **“Why is there such a difference in Officer Services?” Response:** In the 2010/2011 fiscal year, the Board voted to give Ron Schug (President) additional money for all the time he spent on the Dam Project. This kept us from hiring some of the work out. This should have been considered as contractual work and not officers services.
 - In 2011/2012, two officers returned their fees to the Association.
- Pat Ebetino made a motion to accept the Annual Treasurers Report.
 - Georganna Hart, District 5 seconded the motion.
 - Motion carried.

Dam/Levee Project:

Project committee formed – Larry Clough chairman, Ron Corson and Terry Radtke

Larry Clough remembers that a year ago, he didn't know how we were going to get this project done. A Financial committee of Steve Herendeen, Jon Korejwa, and Steve Longstreet was formed, and they were able to secure a line of credit.

Since September 2011, we have:

- Received permits from the State
- Requested bids from contracting firms
- Selected Northern Indian Construction
- Started construction April 2012, we hope to have the work completed by end of September 2012.
- We ran into a few unanticipated issues:
 - There is an artesian well located in the area of the first fish pond. A second drain had to be installed.
 - When we installed the coffer dam in the lake and pumped it out in preparation for the out box, we found there was peat moss in the bottom of the lake. That was unanticipated. When the engineers drilled cores, they didn't pick that area to drill a core. As a result, this will be an extra cost item in the neighborhood of \$30,000.
 - PPA is required to pay sales tax. We are still working this issue. This is an expense that was not included in the contract.
 - After the outbox was complete, vibration was used to remove the steel plates that formed the coffer dam. That process caused the outlet pipe to settle 1-2 inches. To resolve this issue, high pressure grout was pumped in to force the water out and fill all the voids. We will continue to monitor this situation.
 - So, we have some idea whether or not we will be on, or will exceed budget. We won't know the actual cost until the project is complete.
- Except for the final seeding, the West Levee is completed.
 - We are investigating bringing in top soil so that the grass will have a better chance to grow.
 - We have asked the contractor to re-work the rip rap on the West Levee. At this time it is higher than the levee.
 - Phil Royhans, District 6: **“Why don't we want the rip rap higher than the levee?”**
Response: We feel that it will be more cosmetically appealing.
 - Ed Haffner, District 1: **“How long will we have to look at the ugly rip rap?”**
Response: Unfortunately the rip rap is permanent. We did look at glacier stone; however the cost was too high.
 - Jerry Miller, District 5A: **“Are we going to close off the one end of the road at the West Levee?”** **Response:** We are aware of the situation and will address once all the work is completed.
 - Jim Leash, District 4: **“concerning the vibrating problem, will the PPA be required to pay for that repair?”** **Response:** Larry has advised in his opinion it is the responsibility of the contracting firm.
 - Marv Gobles, District 1: **“Are there any safety concerns regarding the outlet pipe?”**
Response: A gate will be put over the end of the pipe.
- **Piers (Lake Access for Non Lake Front {NLF} Lots)**
 - Committee formed: John Hart, Steve Yoder and Brian Todd.
 - Larry Clough has done some preliminary work with Earth Exploration and the DNR to determine what can be done.
 - The DNR will define detailed criteria that we will be mandated to meet. Some of the requirements are: the docks must be designed by an engineer. They must bridge the levee. They must be removable, and there can be no increased foot traffic on the levee.
 - Initial thoughts are that there would be one – three docks, one each at both ends of the West Levee, and one at the East Levee. The cost of the docks would be absorbed by the property owners who wish use of this privilege.
 - The committee is in the early stages, and will bring their recommendations back to the Board.

- Any recommendation must be approved by the Board and the DNR.
 - Jerry Miller, District 5A: **“How will residents in the middle of the levee get access if the docks are at each end?” Response:** We need to look into that.
 - Tony Bilbro, District 3: **There is already one dock at the levee is that on a lake front lot? Response:** A letter has been sent to the property owner to have the dock removed. This was not approved, and the Board will address this.
 - Ron Corson, District 1: Reminded everyone that all not-lake front owners have access to the lake today. It just may not be convenient.
 - Ed Haffner, District 1: **“If the entire association has access to these docks, shouldn’t the association pay for them?” Response:** Again we are in the early stages and will look for a solution that is acceptable.
 - Jerry Miller, District 5A: **If the dock is free standing, does it still have to follow the rules?” Response:** Any dock put along either levee will have to adhere to the requirements defined by the DNR and approved by the Board of Directors.

Lake Maintenance:

- Terry Radtke reported that the level of the lake is down 26 inches.
- The weeds broke the surface of the water early this year. Chemical was applied in late April. There were a total of 16 signs posted around the lake. A sign was posted at every access point. We also put buoys out on the lake and posted notification on the Web Site. We kept the signs posted and the buoys in the lake for 30 days.
- Kudos need to go to Terry Radtke for the amazing work he done on our 1980 Harvester.

Lake Study by Notre Dame Biology class:

- In the interest of providing a healthy, vibrant and sustainable ecology in and on Lake Papakeechee, the Lake Papakeechee Sustainability Initiative (LAPSI) was formed.
- Kendall Floyd advised the role of this committee is to act as a resource to the Board. They will collect data, and interact with groups from other area lakes. The intent is to start slow with low cost / no cost methods. They may tap Notre Dame Students for assistance. This committee will not make policy; they will just observe and make recommendations. If anyone is interested in volunteering, or would like to be on the mailing list, Kendall advised that there is a sign-up sheet at the back table.
 - Ed Haffner: District 1: **“What are we trying to find out? Marv Gobles, District 1: “Will the study include shock testing or fish population analysis?” Response:** Again we are in the early stages, and still trying to identify the scope.

Presidents Report:

- **Procedures**
 - We are in the process of documenting our procedures.
- **Future agenda / projects**
 - We have created a list of future agenda topics or projects that the Board will address.
- **Budget:**
 - We are looking at establishing a budget that will include operational and Dam Maintenance.

Election of Officers and District Reps:

Slate of Officers:

President:	Steve Herendeen
Vice President	John Hart
Treasurer	Charlotte Hill
Secretary	Pat Ebetino

Slate carried:

Board Members 0 Even Numbered Districts:

District 2	Bernie Ebetino	carried
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District 4	Dave Hewitt	carried
District 6	Jim Whitehead	carried
District 8-9	Terry Radtke	carried

PPA Members Address Board:

- Jim Lough, District 9: A boat floated to his property early spring. Is anyone missing a boat? Jerry Lambert, District 5A, may know who it belongs to and will get with Jim after the meeting.
- Virginia Surso, District 7: She has had a yellow paddle boat at her house
- Mark Mordue, District 3: Thanks to the Board for all the work they do.
- Nancy Pence, District 1: Would like for more people to display flags. Be proud!
- Jerry Miller, District 5A: **“There is a pile of trash in District A, what can be done about this?”**
Response: Jerry should contact the county

Adjourn

- Dan Mikolajczak, district 6, made a motion to adjourn the meeting.
- Marv gobbles, District 1, seconded the motion.
- Motion carried.