

Papakeechee Protective Association (PPA)
Board Meeting

President, Steve Herendeen called the March 12, 2016, PPA Board Meeting to order.

Roll Call:

President	Steve Herendeen	Vice President:	
Treasurer:	Sally Whitehead	Secretary:	Pat Ebetino
District # 1 Director	Paul Garl	District # 5A Director	
District # 2 Director	Bernie Ebetino	District # 6 Director	
District # 3 Director	Larry Clough	District # 7 Director	Steve Schwartz
District # 4 Director	Dave Hewitt	District # 8-9 Director	Terry Radtke
District # 5 Director			
Guests:			
Ron Corson	District 1	Joyce A. Corson	District 1

Secretary Report:

Minutes from the February 13, 2016 Board Meeting were distributed via e-mail.

- Bernie Ebetino made a motion to accept the February 13, 2016 Secretary Report as written.
- Dave Hewitt seconded the motion.
- Motion carried.

Calendar:

March:

- Establish Harvester and Lake Maintenance program and budget.
- POW WOW distributed
- Send copy of Tax Return to Lake City Bank (LCB).
- Review Inventory of Keys
- Conduct 1st quarter Dam inspection.

April:

- Dues and fees are due April 01
- Complete harvester maintenance

Treasurers Report:

Sally Whitehead provided copies of the February 29, 2016 Treasurer Report.

- Operating Fund: \$39,945.89
- Dam Fund: \$39,905.55
- Total: \$ 79,951.44

- LaPSI \$ 5,300.85
- Lake City Bank – Dam Construction Loan: **\$210,966.47**
- Pat Ebetino made a motion that we accept the Treasurers Report for February 2016.
- Dave Hewitt seconded the motion.
- Motion carried.

Status of Delinquent Dues /Assessments:

Outstanding Dues/Assessments 2015:

- **District 5:**
 - Michele Creech 9800 N. Denzel Dr. – Lien filed

Outstanding Dues/Assessments 2014:

- **District 5:**
 - Michelle Creech 9800 N. Denzel Dr.–Lien filed

Dues Collection Status

- As of February 29, 31, 2016
 - Dues: \$19,237.20
 - Assessments: \$32,487.20

Roof Repairs:

- Sally received the final bill from Currie Roofing: \$6247.00
 - Initial estimate: \$5995.00
 - Additional fees (6 sheets CDX) \$ 252.00
 - Total: \$6247.00
 - Minus down payment: **\$5000.00**
 - Final payment: \$1247.00
- Warranty on roof: 40 years
- Terry advised that there are a few screw holes that need to be fixed. He also asked about the ‘Ice Dam’ that was to be installed, which was part of the initial estimate. Sally will mention this to Jim.

Insurance:

- The Board had asked Steve to check if equipment in our building, owned by LaPSI would be covered. Personal property not belonging to PPA is not covered under our policy.
- We need to determine what, if any of the equipment that LaPSI uses belongs to the PPA.
- Pat has started an inventory spreadsheet of property owned by the PPA.
- Pat will work with LaPSI to identify and mark the equipment.

2016 Goals:

- Continue loan repayment schedule and pay off by 10-01-2018 – On target!
- Develop 2017 goals and budget. Set lake dues for 2017 – Complete!
- Continue to update existing procedures as that process evolves. – Ongoing!

- Conduct DNR inspections to their satisfaction through Earth Explorations if required - On target!
- Conduct Wetlands inspection with Williams Creek to their satisfaction if required - On target!
- By 05/01/2016, through our attorney, file delinquent claims in small claims court.
- Have lake appearance and weed control in good shape by Memorial Day - On target!
- Maintain an easy to use website with up to date information– On target!
- LaPSI

Dam & Lake Maintenance/Boats Report:

- Have not yet received the quote for the Chemicals.
- Terry will be replacing the engine on the Chemical Boat.
- Water is 6” below our preferred level.

LaPSI Update:

- No update

Director Concerns:

Pat Ebetino:

- Inventory of keys
 - Joyce Corson advised she has a key (made a copy of Larry Clough’s key).
 - Need to check with LaPSI to confirm who has key(s).
 - As a reminder, I have a few spare keys if there is someone who needs to borrow one.
 - Pat will add Inventory of keys to March Calendar of Events.

Bernie Ebetino:

- As an FYI to the Board, Bernie advised he has received a complaint about a PPA member running a business out of his home, and the number of vehicles parked at a residence. Complainer wanted to know if there was anything within the By-laws restricting the number of vehicles.
- He advised there was nothing in the By-laws.
- Dave Hewitt suggested that if they are concerned, they can check with County Area Planning.

Larry Clough:

- Earth Exploration has asked Larry to make a presentation at a conferenced this summer. Does anyone have an objection? No
- Larry has a couple of articles with general information that he would like posted on the Website. Larry will send these to Pat.

Steve Herendeen:

- Steve will not be at the July meeting. He will be selecting the nominating committee early than normally done.
- President, Secretary, and Even Numbered District Directors are up for election.

Guest Comments:

Joyce Arleen Corson:

- River Watch – Joyce would like to participate and has advised John Hart has already done this. She has contacted Diane Tulloh, but has not yet received a response. Diane may have the equipment and could possibly teach the class. Joyce is looking for other people to join.
- Epidemic of Grey Worms: These are destructive to the soil. This might be a good article for a future PowWow.

Ron Corson:

- Ron has been receiving communication reports from the County.
 - These reports are set up in quads. They are not specific to Papakeechee.
 - The report provides an address, however he has not found an easy way to determine who owns the property.
 - It does not appear there were any February complaints for Papakeechee.
- He also has the corresponding Id report. This provides detailed information.
- Regarding District 1, Swift is in the process of finding property to relocate.
- Something for the Board to consider: If someone calls you with a complaint, ask them if they are willing to file a complaint with the County.

Adjourn:

- Pat Ebetino made a motion to adjourn the meeting.
- Paul Garl seconded the motion.
- Motion carried.

Meeting Schedule:

April 09, 2016 – 08:00 am NWCC (Dave Hewitt’s office)
 May 14, 2016 – 8:00 am PPA Building
 June 11, 2016 – 8:00 am PPA Building

Action Items

Action Item	Assigned To	Target Date	Comments
Review strategic plan items.	All	Ongoing	
Find motion regarding Schnedler, Moore, Blackmer pier.	Pat Ebetino	02/13/2016	

2016 Goals:

- Continue loan repayment schedule and pay off by 10-01-2018
- Develop 2017 goals and budget. Set lake dues for 2017.

- Continue to update existing procedures as that process evolves.
- Conduct DNR inspections to their satisfaction through Earth Explorations if required.
- Conduct Wetlands inspection with Williams Creek to their satisfaction if required.
- File delinquent claims in small claims court through our attorney by 05/01/2016.
- Have lake appearance and weed control in good shape by Memorial Day.
- Maintain an easy to use website with up to date information.
- LaPSI

Calendar of Events

January:

- Member dues & fee notices mailed.
- Send calendar year Financial Statement to Lake City Bank (LCB).

February:

- Set Officers Pay
- Preparation for filing prior year's tax return
- 1st draft of POW WOW by February 28

March:

- Establish Harvester and Lake Maintenance program and budget.
- POW WOW distributed
- Send copy of Tax Return to Lake City Bank (LCB).
- Review Inventory of Keys
- Conduct 1st quarter Dam inspection.

April:

- Dues and fees are due April 01
- Complete harvester maintenance

May:

- Pay property taxes for year
- Weed treatment
- Water quality testing
- Send list of delinquent property owners to Steve Snyder.

June:

- Establish nominating committee
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2nd quarter Dam inspection

July:

- Plan for Annual Meeting

August:

- Annual Meeting
- Review Insurance coverage
- 1st draft of POW WOW by August 31

September:

- Set goals for next calendar year.

- POW WOW distributed
- Conduct 3rd quarter Dam inspection

October:

- In prep of billing, begin updating lot owner list.
- As long as there is an outstanding loan balance, send copy of insurance renewal to LCB.
- Complete first draft of next calendar year's budget.
- Oct 15 receive insurance renewal for packaged policy; review coverage for revisions

November:

- In prep of billing, finish updating lot owners list.
- Propose and approve next calendar year's budget.

December:

- Conduct 4th quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal; review coverage for revisions