

Papakeechee Protective Association (PPA)  
Board Meeting

President, Steve Herendeen called the February 13, 2016 PPA Board Meeting to order.

Roll Call:

President	Steve Herendeen	Vice President:	John Hart
Treasurer:	Sally Whitehead	Secretary:	
District # 1 Director	Paul Garl	District # 5A Director	
District # 2 Director	Bernie Ebetino	District # 6 Director	Jim Whitehead
District # 3 Director		District # 7 Director	Steve Schwartz
District # 4 Director	Dave Hewitt	District # 8-9 Director	Terry Radtke
District # 5 Director	John Hart		

Guests:

Ron Corson	District 1	Arlene Corson	District 1
Georganna Hart	District 5		

**Secretary Report:**

Minutes from the January 09, 2016 Board Meeting were distributed via e-mail.

- John Hart made a motion to accept the January 09, 2016 Secretary Report as written.
- Paul Garl seconded the motion.
- Motion carried.

**Calendar:**

March:

- Establish Harvester and Lake Maintenance program.
- POW WOW distributed
- Send copy of Tax Return to Lake City Bank (LCB) – Sally reported this was sent.
- Conduct 1<sup>st</sup> quarter Dam inspection.

April:

- Dues and fees are due April 01
- Complete harvester maintenance

**Treasurers Report:**

Sally Whitehead provided copies of the January 31, 2016 Treasurer Report.

- Operating Fund: \$ 36,555.46
- Dam Fund: \$ 33,030.25
- Total: \$ 69,586.71
  
- LaPSI \$ 5,300.85
  
- Lake City Bank – Dam Construction Loan: **\$217,592.77**

- Bernie Ebetino made a motion that we accept the Treasurers Reports for January 2016.

- John Hart seconded the motion.
- Motion carried.

**Status of Delinquent Dues /Assessments:**

**Outstanding Dues/Assessments 2015:**

- **District 5:**
  - Michele Creech 9800 N. Denzel Dr. – Lien filed

**Outstanding Dues/Assessments 2014:**

- **District 5:**
  - Michelle Creech 9800 N. Denzel Dr. – Lien filed

**Dues Collection Status**

- As of January 31, 2016
  - Dues: \$11,900
  - Assessments. \$17,129

**Budget 2017:**

- Sally provided a Budget to Actual for 2015
  - The amount spent for 2015 was \$4080 less than budgeted
- The 2016 budget has been increased by \$6100
  - \$5100 – Lake Maintenance in July – Plant and Fish Study
  - \$1000 – Building and Property – Insurance deductible for repair of the PPA building roof
  - Revenue \$50,000, Expenses \$59,000
    - \$9,000 deficit
    - Cash on hand is sufficient to cover the estimated revenue shortfall.
- The 2017 budget: Revenue \$50,150, Expenses \$47,425
  - Does not require increase in dues for 2017

- Jim Whitehead made a motion we accept the 2017 Budget.
- Dave Hewitt seconded the motion.
- Motion carried

**Insurance :**

- Roof Claim
  - Estimate from Currie Roofing \$5995
  - PPA received a \$4995 check from the Insurance Company (replacement cost minus the \$1000 deductible).
  - There may be additional costs for sub roofing.
- Dog bite coverage on PPA property?
  - Steve checked with the Insurance Company. They advised this would not be covered unless negligence was proven on PPA’s part.
  - Owner of the dog would be responsible.

**Dam & Lake Maintenance/Boats Report:**

- Everything is looking good.
- Terry will conduct the 1<sup>st</sup> Quarter Dam inspection in March.

### **LaPSI Update:**

- No update

### **Fish & Plant Study Recommendation:**

- The committee has reviewed information from both companies. The information from Aquatic Control is very comprehensive. They will conduct a plant study in the spring and a plant & fish study in the fall.
- John Hart made a motion that , at a cost of \$5090, the Board, approve hiring Aquatic Control to conduct the Plant and Fish studies.
- Bernie Ebetino seconded the motion.
- Discussion: John Hart advised that during the fish study, Aquatic Control will remove any ‘garbage’ fish they catch. Arlene Corson suggested we keep some of the species for educational purposes. John advised that Aquatic Control does include pictures of the fish in their report. Ron Corson advised that when the previous study was done, they would lay the fish on a nearby dock, categorize, count, and then release them back into the water (suggestion deemed not necessary).
- Motion carried

### **King Sisters:**

- A dock is an extension of the property on which it is anchored. Since the King’s dock is on PPA property, any PPA member can rightfully use it.
- Steve Herendeen advised he does not feel that there is a need to respond to the King Sisters letter.

### **Save A Dog (SAD) /Mike & Charlene Swift Dog Rescue Operation:**

- At the January meeting Larry Clough suggested we review the information Ron Corson provided and discuss further at the February Board meeting. We should, perhaps invite the SAD attorney to our March meeting (As Larry was not present at this meeting, we will table this until the March meeting).
- Ron Corson advised he has spoken with the County Sherriff Department.
  - They are working on a report showing dog activity around the lake. It will include the date and the type of complaint.
  - Ron suggested we track this for a year and then determine how we should proceed.
- Ron feels that the PPA should not pursue a law suit centered on negligence.
- As our By-Law is weak, Ron feels that we should let the County determine if there is enough evidence to move forward at their expense.

### **Officers Pay:**

#### 2015 Officers Pay

- President: \$2000
- Treasurer: \$ 750
- Secretary: \$ 750

- Bernie Ebetino mad a motion that we pay the officers the same amount as 2015.
- Dave Hewitt seconded the motion.
- Motion carried

## Director Concerns:

Dave Hewitt:

- Dave feels we need to look at the By-Laws.
- Perhaps we should introduce a by-law regarding barking dogs, and perhaps operating a kennel.

## Unanimous Consent (fully defined & issues outlined)

- Steve Herendeen asked Ron Corson if he was interested in documenting this.
  - Ron advised that he is not.
- The ball is in the Board's court.

## Adjourn:

- John Hart made a motion to adjourn the meeting.
- Paul Garl seconded the motion.
- Motion carried.

## Meeting Schedule:

March 12, 2016 – 08:00 am NWCC (Dave Hewitt's office)

April 09, 2016 – 08:00 am NWCC (Dave Hewitt's office)

May 14, 2016 – 8:00 am PPA Building

## Action Items

Action Item	Assigned To	Target Date	Comments
Review strategic plan items.	All	Ongoing	
Find motion regarding Schnedler, Moore, Blackmer pier.	Pat Ebetino	02/13/2016	

## 2016 Goals:

- Continue loan repayment schedule and pay off by 10-01-2018
- Develop 2017 goals and budget. Set lake dues for 2017.
- Continue to update existing procedures as that process evolves.
- Conduct DNR inspections to their satisfaction through Earth Explorations if required.
- Conduct Wetlands inspection with Williams Creek to their satisfaction if required.
- File delinquent claims in small claims court through our attorney by 05/01/2016.
- Have lake appearance and weed control in good shape by Memorial Day.
- Maintain an easy to use website with up to date information
- LaPSI

## Calendar of Events

January:

- Member dues & fee notices mailed.
- Send calendar year Financial Statement to Lake City Bank (LCB).

February:

- Set Officers Pay
- Preparation for filing prior year's tax return
- 1<sup>st</sup> draft of POW WOW by February 28

March:

- Establish Harvester and Lake Maintenance program and budget.
- POW WOW distributed
- Send copy of Tax Return to Lake City Bank (LCB).
- Conduct 1<sup>st</sup> quarter Dam inspection.

April:

- Dues and fees are due April 01
- Complete harvester maintenance

May:

- Pay property taxes for year
- Weed treatment
- Water quality testing
- Send list of delinquent property owners to Steve Snyder.

June:

- Establish nominating committee
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2<sup>nd</sup> quarter Dam inspection

July:

- Plan for Annual Meeting

August:

- Annual Meeting
- Review Insurance coverage
- 1<sup>st</sup> draft of POW WOW by August 31

September:

- Set goals for next calendar year.
- POW WOW distributed
- Conduct 3<sup>rd</sup> quarter Dam inspection

October:

- In prep of billing, begin updating lot owner list.
- As long as there is an outstanding loan balance, send copy of insurance renewal to LCB.
- Complete first draft of next calendar year's budget.
- Oct 15 receive insurance renewal for packaged policy; review coverage for revisions

November:

- In prep of billing, finish updating lot owners list.
- Propose and approve next calendar year's budget.

December:

- Conduct 4<sup>th</sup> quarter Dam inspection.
- Dec 15 receive professional liability insurance renewal; review coverage for revisions