

Papakeechie Protective Association (PPA)
Board Meeting

President, Steve Herendeen called the July 11, 2015 PPA Board Meeting to order.

Roll Call:

President	Steve Herendeen	Vice President:	John Hart
Treasurer:		Secretary:	Pat Ebetino
District # 1 Director	Paul Garl	District # 5A Director	
District # 2 Director	Bernie Ebetino	District # 6 Director	Jim Whitehead
District # 3 Director	Larry Clough	District # 7 Director	Steve Schwartz
District # 4 Director	Dave Hewitt	District # 8-9 Director	Terry Radtke
District # 5 Director	John Hart		

Guests:

Georganna Hart	District 5	Paul Erst	District 6
Dan Mikolajczak	District 6		

Secretary Report:

Minutes from the June 13, 2015 Board Meeting were distributed via e-mail.

Corrections:

Page 1 – Treasurer Reports:

Should read: Sally Whitehead provided copies of the Treasurer Reports for May 31, 2015.

Pate 3 – LaPSI

Should read: LaPSI asked if we objected to LaPSI requesting materials.....

- Larry Clough made a motion to accept the Secretary Report as corrected.
- John Hart seconded the motion.
- Motion Carried

Calendar:

July:

- Plan for Annual Meeting

August:

- Annual Meeting
- Review Insurance coverage
- 1st draft of POW WOW by August 31

Treasurers Report:

Sally Whitehead provided copies of the Treasurer Report for June 30, 2015.

- Operating Fund: \$ 38,552.60
- Dam Fund: \$ 68,133.51
- Total: \$106,686.11

- LaPSI \$ 6,176.65

- Lake City Bank – Dam Construction Loan: **\$263,220.40**

- Pat Ebetino made a motion that we accept the Treasurers Reports for June 30, 2015.
- Dave Hewitt seconded the motion.
- Motion carried.

Status of Delinquent Dues /Assessments 2015:

Outstanding Dues/Assessments 2015:

- **District 5:**
 - Michele Creech 9800 N. Denzel Dr. – Up for Sherriff Sale
 - Charles Stuckman 8783, 8775, 8765 E. Hatchery - Paid

Outstanding Dues/Assessments 2014:

- **District 5:**
 - Michelle Creech 9800 N. Denzel Dr. - Up for Sherriff Sale

Unkempt Properties:

- Kelly property – Steve Herendeen reported that the property has been mowed.
- Swift property – Paul Garl reported that the Swift’s were upset about the letter sent by the PPA, and that PPA would be hearing from the Swift’s attorney.
- Alden Stuckman property – Dave Hewitt received a response from the Kosciusko County Attorney who reported that as it is a cinder block structure, they would not require that the building be demolished. We feel that this structure meets at least 4 of the conditions of Indiana Code 36-7-9-4. The County is starting to put a priority on unkempt properties. Steve Herendeen will contact Chad Miner, the County Attorney. Dave Hewitt suggested that before contacting Chad Miner, Steve meet with Bill Baxter (Health Dept).
- Blackmer Property – Bernie provided a draft letter. Steve will make revisions to the letter and send it to Dale Blackmer (property owner) and copy Bert Blackmer (resident)

Dam & Lake Maintenance / boats report

- The Dam Committee met on 07/02/2015 to discuss the Action Items from the Inspection.
 - Some of the items have already been addressed.
 - Terry advised that he will not be able to complete the work in the spillway. We will need to get bids for that work. As the spillway needs to be dry to do the work, we have some time to complete this project.
 - The committee will have a future meeting to discuss the remaining action items.
- Water Level
 - Weeds collect on the top of the drop box and then constrict the flow of the water.

- As a temporary measure, Terry raised the grate. This seems to have helped.
 - This solution, if made permanent, would require a change in design, and we would need to go back to Earth Exploration for approval.
 - On July 10, in anticipation of heavy rain, Terry removed the 12” stop log.
 - In the past we had discussions on experimenting with a smaller stop log that could be made of wood. Rather than having to remove a 12” stop log, this would allow us to keep the water level just below the top of the drop box.
 - It could also eliminate the issue of weeds collecting on top of the drop box.
- Pat Ebetino made a motion that we build a 3” temporary stop log, and install it. Obtain specs and get an estimated cost to build a 3” aluminum stop log.
- Larry Clough seconded the motion.
- Motion carried
- Wetland:
 - Larry reported that around the 1st of August we will need to treat the cattails.
 - He will be reaching out for volunteers.

Financial Review:

- Steve Schwartz reported that the committee met and reviewed the records.
- The committee found nothing out of line.
- There was some concern about the fund raising seed money. It was money to be used for the 100 year celebration. Sally tracked the money and paid expenses. It was in the PPA account but not really PPA money. Going forward, we may want to address how to best manage this type of fund.

Annual Meeting Planning:

- Pat will have the copies of the following made :
 - Agenda – Steve will provide final version.
 - 2014 Annual Meeting minutes
 - Financial reports – Sally will provide final version.
- Pat will arrange for coffee, juice, water and donuts.
- For those who can help, we will meet at 6:00 pm on Friday 08/14 and set up the room for the meeting.
- A post card will be sent to the property owners reminding them of the meeting.

Ron Corson Recognition:

- The Board feels that at the Annual Meeting, we should recognize Ron for all of his contributions to the PPA.
- Steve Schwartz made a motion that in recognition of his many years of service, a 5’ x 8’ US Flag be presented to Ron.
- Dave Hewitt seconded the motion.
- Discussion: This will be paid out of PPA funds.
- Motion carried.

Director Concerns:

John Hart:

- Their neighbor Larry, would constantly clean goose droppings off the levee sidewalk, however Larry is moving to Michigan.
 - John did stop by the DNR to see if there was anything that could be done about the Goose problem. The DNR was not aware that there was a problem with the geese. John also asked about Webster Lake getting rid of Swans last year. She advised that that as Canada Geese are native to Indiana and that Mute Swans are not Webster Lake was issued a special license to deal with the swans.
 - Terry advised that one of the items on the Dam Levee hit list is to flush the toe drains. The plan was to have Jim Whitehead borrow a pump from work.
 - Perhaps we should look into purchasing a pump that could be used to flush the toe drains, and clean the sidewalk.
- John Hart made a motion that we purchase a pump and equipment (not to exceed \$1000), adequate to flush the toe drains.
 - Terry Radtke seconded the motion.
 - Motion carried.

Paul Garl

- A neighbor asked if there is anything we can do about unauthorized boats. In the past there were stickers distributed. Whatever happened with that process?
- Pat advised that a few years ago, we had a committee look into this and it was determined the logistics to implement, maintain, and enforce was overwhelming. Therefore they made a recommendation that we not pursue.

Larry Clough:

- If anyone is interested, Larry has the history on how the level of the lake was established.
- Basically, the PPA Association President, not Earth Exploration determined the level to be set.

Bernie Ebetino:

- If anyone finds a paddle for a paddle board, we lost one. Please contact us.
- Would like permission to post a notice at the annual meeting that we have a paddle boat for sell. Not a problem to post something. .

Dave Hewitt:

- We really need to consider the muskrat problem around the lake.
 - Dave made a motion to subsidize Jerry Yoder's grandson Colton \$10.00 per muskrat.
 - Bernie Ebetino seconded the motion.
 - Discussion: If we gave him some kind of incentive, he would focus on our lake, and not go to other lakes. How would we monitor this? We would take him at his word.
 - Motion denied

Steve Schwartz:

- Since he wasn't here for the 4th of July he just wanted to know if there were any parking issues.
- John Hart and Dave Hewitt advised that folks parked right up to the rope, but did not park in the area that was roped off.
- Steve said that the barricade that he put in was donated to PPA

Adjourn:

- Pat Ebetino made a motion to adjourn the meeting.
- Larry Clough seconded the motion.
- Motion carried.

Meeting Schedule:

August 15, 2015 – 9:00 am – PPA Annual Meeting
September 12, 2015 – 08:00 am – PPA Board Meeting
October 10, 2015 – 08:00 am – PPA Board Meeting

Action Items

Action Item	Assigned To	Target Date	Comments
Review strategic plan items.	All	Ongoing	
Unkempt Properties	Steve Herendeen	TBD	See minutes: Unkempt properties
Send notification of Annual Meeting	Pat Ebetino	07/31/2015	

2015 Goals:

- Continue loan repayment schedule
- Goals budget for 2016
- Cash reserve to cover expenses
- Update procedures as necessary
- Complete the plan to provide lake access NLF property owners.
- Inspections: Wetland, DNR
- File Storage
- Delinquent, file claims as necessary
- Weed Control
- Lake appearance
- Website maintenance
- LaPSI

Calendar of Events

January:

- Member dues & fee notices mailed.
- Send calendar year Financial Statement to Lake City Bank (LCB).

February:

- Set Officers Pay
- Preparation for filing prior year's tax return
- 1st draft of POW WOW by February 28

March:

- Establish Harvester and Lake Maintenance program and budget.
- POW WOW distributed
- Send copy of Tax Return to Lake City Bank (LCB).
- Conduct 1st quarter Dam inspection.

May:

- Pay property taxes for year
- Weed treatment
- Water quality testing
- Send list of delinquent property owners to Steve Snyder.

June:

- Establish nominating committee
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2nd quarter Dam inspection

July:

- Plan for Annual Meeting

August:

- Annual Meeting
- Review Insurance coverage
- 1st draft of POW WOW by August 31

September:

- Set goals for next calendar year.
- POW WOW distributed
- Prior to renewal, make changes to insurance coverage
- Conduct 3rd quarter Dam inspection

October:

- In prep of billing, begin updating lot owner list.
- As long as there is an outstanding loan balance, send copy of insurance renewal to LCB.
- Complete first draft of next calendar year's budget.

November:

- In prep of billing, finish updating lot owners list.
- Propose and approve next calendar year's budget.

December:

- Conduct 4th quarter Dam inspection.