

Papakeechie Protective Association (PPA)  
Board Meeting

President, Steve Herendeen called the March 14, 2015 Board Meeting to order.

Roll Call:

President	Steve Herendeen	Vice President:	
Treasurer:	Sally Whitehead	Secretary:	Pat Ebetino
District # 1 Director	Paul Garl	District # 5A Director	
District # 2 Director	Bernie Ebetino	District # 6 Director	Jim Whitehead
District # 3 Director	Larry Clough	District # 7 Director	Steve Schwartz
District # 4 Director	Dave Hewitt	District # 8-9 Director	Terry Radtke
District # 5 Director			

Guests:

Diane Tulloh                  District 4

**Secretary Report:**

Minutes from the February 14, 2015 Board Meeting were distributed via e-mail.

*Corrections:*

*Dam & Lake Maintenance / boats report:*

*The ramp was not put back on the float; it was pulled from the water and moved alongside Steve Yoder's house.*

*Boats will be ready to be launched May 1, not April 1*

- Terry Radtke made a motion to accept the minutes as corrected.
- Steve Schwartz seconded the motion.
- Motion carried.

**Calendar:**

April:

- Dues and fees are due April 01
- Complete harvester maintenance

May:

- Pay property taxes for year
- Weed treatment
- Water quality testing
- Send notice of delinquent property owners to Steve Snyder

## Treasurers Report:

Sally Whitehead provided copies of the January 31, 2015 Treasurer Report.

- Operating Fund: \$31,445.07
- Dam Fund: \$39,652.77
- Total: \$71,097.84
  
- LaPSI \$ 6,176.65
  
- Lake City Bank – Dam Construction Loan: **\$303,518.69**

Steve Herendeen asked for clarification of the \$808.00 in Administrative Expense.

After review, Sally advised that \$750.00 Officers Pay was logged to that account in error. Sally will correct this in the March report.

- Pat Ebetino made a motion we accept the Treasurers Reports for February 2015.
- Dave Hewitt seconded the motion.
- Motion carried.

## Status of Dues / Assessments:

### 2015:

- Total collected as of 02/28/2015 \$ 46,101.00

### Outstanding Dues/Assessments 2014:

- **District 5:**
  - Michelle Creech 9800 N. Denzel Dr. up for Sherriff Sale
  
- Pat Ebetino made a motion that we write off the 2014 Fannie Mae debt in the amount of \$254.
- Dave Hewitt seconded the motion.
- Motion carried.

## District 1 Rep Change:

- Ron Corson has resigned as District 1 Director.
- Paul Garl has been appointed by Steve Herendeen to be the District 1 Director

## Goals:

- 2015
  - Continue loan repayment schedule – On schedule
  - Goals budget for 2016 – Rough budget for 2016 has been formulated. In May, Sally Whitehead and Steve Herendeen will review.
  - Cash reserve to cover expenses – We need to determine the appropriate cash reserve.
  - Update procedures as necessary - Ongoing
  - Complete the plan to provide lake access NLF property owners – For now; we believe we have what is needed. We will wait to see of interest from residents. At the East end of the levee, there are pier sections that if residents choose to do so, could be installed.

## **Dam & Lake Maintenance:**

- In March, Terry will conduct the 1<sup>st</sup> Quarterly inspection.
- The Bi Annual Dam Inspection with Earth Exploration is scheduled for April 07, 2015
  - As part of the Bi Annual Inspection, we will review with Earth Exploration, the checklists and books from our self-inspections.

## **LaPSI**

- Pat received a response from LaPSI that they accept the wording of the LaPSI Mission Statement that the Board revised in the January meeting.
  - Pat made a motion that we now accept this new LaPSI Mission Statement which states: *'The LaPSI Committee exists for the benefit and to serve the members of the Papakeechee Protective Association. It serves as a key environmental information resource to promote a healthy, vibrant and sustainable ecosystem at Lake Papakeechee and its environs'*.
  - Bernie Ebetino seconded the motion.
  - Motion carried.
- Pat also advised LaPSI that the Board passed a motion that without Board approval, limits LaPSI expenditures to \$250.00. She asked LaPSI to advise who will be the decision maker for these expenditures. Diane advised that either herself or Tony Serianni will be the approvers
- Diane provided a hand out listing several organizations that have been a wealth of knowledge for LaPSI
  - Elkhart Watershed, WACF
  - Clean Lakes – When Diane contacted them, they advised they could help with some of our testing. They provide free lab work for water quality, and asked for samples of our results. Diane's question is, "can we share this data with outside organizations?"
  - Hoosier River Watch
  - Purdue University
  - Notre Dame
  - Hannah Becker the Notre Dame student who assisted with research, data collection, water testing in 2013, is graduating this year.
    - She would like to start an online website of lakes in the area.
    - She plans to establish contact with other lakes in the area to share our information and ask what they are doing. Diane will send the letter from Hannah to the Board.
    - Hannah would like to send the re-survey residents. (The survey was distributed at the 2013 Annual Meeting)
    - Hannah will be doing a final report as part of her studies. Diane advised she would need to footnote her information with 'Property of Lake Papakeechee'.
- Bottom line; Can LaPSI share the information we have collected?
- There is already a considerable amount of data about our lake out there. For example Nate Bosh and Elkhart Watershed. How have they procured this information? At the Nate Bosh seminar, he advised that he had permission from a property owner to go on the lake and collect samples.
- Steve Herendeen advised Diane that LaPSI should prepare a proposal(s) for which groups with which LaPSI would like work. The proposal(s) should include:

- What they are requesting to do
- What is the benefit to Lake Papakeechee
- How will information from Lake Papakeechee be shared.
- Removing Harvested Weeds
  - Diane has several questions.
  - Diane will get with Terry Radtke regarding the questions.
- Speaker Reminder: Martha Ferguson, Riverview Nursery – Shoreline Buffering  
Saturday March 21, 2015 at 10:00  
Syracuse Community Center

**Unkempt Properties:**

- Nothing new to report.

**Ebetino Lots:**

- Dave has one minor change to the wording.
- Regarding the wording, Bernie will get with Dave, make the change, and then send for their approval the final to John and Dave.

**Director Concerns:**

Steve Herendeen:

- 2016 Goals – Steve asked the Board to review the draft of 2016 goals and be prepared to discuss at the April meeting.

Jim Whitehead

- Donation of Wetlands to WACF. Jim asked how we wanted him to proceed. He is expecting a call back from the WACF representative.
- The Board agreed that it is worth investigating.

Sally Whitehead:

- Sally advised that \$750.00 Officers Pay was logged to that account in error. Sally will correct this in the March report.

Larry Clough

- Regarding the 2016 budget. Should we include an estimate for the Wetlands? Looks like we may have additional expenses around \$1,000 per year.

**Adjourn:**

- Pat Ebetino made a motion to adjourn the meeting.
- Steve Schwartz seconded the motion.
- Motion carried.

**Meeting Schedule:**

April 11, 2015 – 8:00 am – NWCC (Dave Hewitt’s office)

May 09, 2015 – 8:00 am – PPA Building

June 13, 2015 – 08:00 am – PPA Building

## Action Items

Action Item	Assigned To	Target Date	Comments
Review strategic plan items.	All	Ongoing	
Ebetino lots recommendation	John Hart, Dave Hewitt, Bernie Ebetino	TBD	See minutes
Unkempt Properties	Dave Hewitt	TBD	See minutes
Tree removal in old wetlands area	Larry Clough	03/15/2015	Larry to contact Dave Moore and Karl Keiper to get estimates for removing trees in the old wetland area
Distribute Pow Wow	Bernie Ebetino	03/31/2014	Bernie to mail Spring Pow Wow
Correct Treasurers Report	Sally Whitehead	03/31/2014	Move the \$750. Officer's fees from Administrative Expense to the Officer Pay account.

### 2015 Goals:

- Continue loan repayment schedule
- Goals budget for 2016
- Cash reserve to cover expenses
- Update procedures as necessary
- Complete the plan to provide lake access NLF property owners.
- Inspections: Wetland, DNR
- File Storage
- Delinquent, file claims as necessary
- Weed Control
- Lake appearance
- Website maintenance
- LaPSI

### Calendar of Events

January:

- Member dues & fee notices mailed.
- Send calendar year Financial Statement to Lake City Bank (LCB).

February:

- Set Officers Pay
- Preparation for filing prior year's tax return
- 1<sup>st</sup> draft of POW WOW by February 28

March:

- Establish Harvester and Lake Maintenance program and budget.
- POW WOW distributed
- Send copy of Tax Return to Lake City Bank (LCB).

- Conduct 1<sup>st</sup> quarter Dam inspection.

April:

- Dues and fees are due April 01
- Complete harvester maintenance

May:

- Pay property taxes for year
- Weed treatment
- Water quality testing
- Send notice to delinquent property owners to Steve Snyder.

June:

- Establish nominating committee
- President appoint Audit Committee of 3 Association Members
- Fiscal year end June 30
- Conduct 2<sup>nd</sup> quarter Dam inspection

July:

- Plan for Annual Meeting

August:

- Annual Meeting
- Review Insurance coverage
- 1<sup>st</sup> draft of POW WOW by August 31

September:

- Set goals for next calendar year.
- POW WOW distributed
- Prior to renewal, make changes to insurance coverage
- Conduct 3<sup>rd</sup> quarter Dam inspection

October:

- In prep of billing, begin updating lot owner list.
- As long as there is an outstanding loan balance, send copy of insurance renewal to LCB.
- Complete first draft of next calendar year's budget.

November:

- In prep of billing, finish updating lot owners list.
- Propose and approve next calendar year's budget.

December:

- Conduct 4<sup>th</sup> quarter Dam inspection.